

## **Borough of Roslyn Farms**

**April 17, 2018**

### **Special Meeting**

A special meeting of Council was requested by Council President Tassarò (via e mail April 15, 2018) to council members for the purpose of reviewing the bid summary letter from LSSE dated April 16, 2018 for the storm sewer repair on the Magdison / Bataglia property.

The meeting was called to order by President Steve Tassarò on Tuesday April 17, 2018 at the Roslyn Farms Community Center. The following members of Council attended: G. Ragazzino; S. George; T. Stacey. Also present were Mayor Stover, and Engineer David Kovacs of LSSE.

#### **Minutes:**

On March 30, 2108 a sink hole had developed on the Magdison property and observed by Council president Tassarò and Borough Foreman Smith. Photos were taken and communication to the property owner, LSSE, Mayor, solocitor and all council members. Safety tape was installed at the perimeter of the hole and plywood was used to cover the hole that day.

Boro secretary Macarrone put the Boro insurance company on notice of the event

Video inspection was completed by Robinson Pipe on Tuesday April 3, 2018 confirming blockages in the storm pipe that had originally been identified by video inspection June 2011

As a safety measure, 15 tons of shot gravel was placed in the hole Wednesday April 4, 2018 by Boro foreman Smith

April 5, 2108 LSSE issued a letter (attached to meeting minutes) to the Boro Secretary recommending the sink hole be classified as an emergency repair. LSSE completed a design for repair and contacted 3 contractors for bids that were due Wednesday April 11, 2018.

Tassarò met with LSSE in their offices Friday April 13, 2018 to review the bids and prepare to notify council to call a special meeting to review the bids and recommend award.

An attempt was made to hold a council meeting on Monday April 16 and there was insufficient response for availability for a quorum. A second request was made for a special meeting Tuesday April 17, a quorum was available and the meeting scheduled. (email communication attached to meeting minutes)

Tassarò & LSSE engineer Kovac used LSSE contract documents sheet 1 of 4 through 4 of 4 to explain the problem, location of the sink hole, location of Magdison granted easements, viewed video inspections from 2011 & 2018 confirming the blockage and explanation that the blockage in the pipe and likely passage of stormwater outside the pipe and eroding the soil was the cause

of the sinkhole. It was also discussed at length that underground subsidence may be more extensive than currently visible by just the sink hole. There was explanation that although we had a bid of \$136,150.00 to complete the work that we were at risk of additional unknown and unforeseen conditions that could result in additional costs. The bid is a "unit price" contract and the final payment is issued based on the actual measurement of work completed. All efforts would be made to control the execution of the work. LSSE will have an inspector on site full time during the activities.

The general scope of the work includes abandonment of the line crossing the road from Battaglias and abandonment of the line on the Magdison property and new lines will be installed at a higher elevation. Specific details and grade elevations are clearly represented on the contract documents prepared by LSSE.

Tassaró has had numerous conversations and e mail communication with Magdison since March 30 discovery of the sink hole. They are currently in Florida returning April 18. Tassaró will be meeting with them on Friday April 20 to explain all that has taken place and that a contract to make repairs has been awarded. A preconstruction meeting will take place with Magdison & Battaglia prior to the start of any work

The Mayor expressed concern about traffic management. The contractor will be responsible for all traffic control. There will be a meeting with the Chief of Police prior to the start of any work with the contractor to discuss schedule and procedure so traffic control, signage and communication can be executed properly.

Following the discussion, viewing of video inspections and explanation to council members the situation, the letter from LSSE dated April 16, 2018 (attached to the minutes) with the contractor proposal summary was reviewed and discussed and the recommendation to award the contract to Mele & Mele & Sons, Inc in the amount of \$136, 150 ...motion to award George / 2<sup>nd</sup> Stacey unanimously approved.

A motion was made to adjourn the meeting. Ragozzino / George unanimous.

Submitted by Council President, Tassaró

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Steve Tassaró - Council President

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Samuel A. Maccarone - Borough Sec./Treas.