

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
April 11, 2022

- Time:** The meeting was called to order at 7:00 PM.
- Location:** Rosslyn Farms Community Center, Calvert Room
- Attendees:** Council President Steve Tassarò (2023) was present and chaired the meeting. Council members Jonathan Glance (2025), Chad Green (2023), Jay Lear (2023), and David Robb (2025) were present. Also present were Mayor Isabel Ford (2025), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller.
- Regrets:** Council members Barbara Becker (2025) and Lee Griffin (2025).
- Materials:** A sign-in sheet and agenda were provided to those in attendance
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The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Robb made a motion to accept the minutes from March 14, 2022 as amended. The motion was seconded by Mr. Glance and passed unanimously.

PUBLIC FORUM

None.

SOLICITOR'S REPORT

Solicitor Mueller was present. A discussion was held on Right to Know requests.

ENGINEER'S REPORT

President Tassarò summarized the engineer's report. Carnegie has televised the shared sewer line. Their engineers are looking at the scope of work that is required. President Tassarò will follow up with LSSE to confirm borough requirements under the consent order.

MAYOR'S REPORT

Mayor Ford gave the police report for March. She provided additional details on the fatal accident on Kings Highway based on the police reenactment. A truck parked on Terrace was removed after the vehicle owner was contacted by the police. There were two alarm calls, both negative. Additional traffic shifts in March resulted in eleven stop sign violations, with one vehicle ticketed and towed.

Mayor Ford reported that the ramp to the Parkway will likely be closed for at least another two months. The closure of the bridge is preventing truck citations. A discussion was held on requirements for speed bumps. Council will revisit the issue when the bridge repairs are completed.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the March meeting. A discussion followed. Mr. Robb made a motion that council approve the disbursements as presented. Mr. Glance seconded the motion, and it passed unanimously.

American Rescue Plan Act (ARPA) grant: Ms. Falk informed council that she will be submitting the first required expenditure report for expenditures through March 31, 2022. No grant funds have yet been used. A discussion followed.

COMMITTEE REPORTS

Code management (Green) –Mr. Green updated council on the current status of citations and hearings. No new violations or permits have been issued.

Communication/Website (Green) – The current agenda and minutes have been posted.

Community Facilities (Becker)

President Tassarò reported that the hollow metal replacement doors are scheduled to ship this month, and the wood doors are due to ship in June.

Community Center rentals: Mayor Ford reported that rentals in the first quarter were slow (6) but that second quarter rentals have picked up (18).

New lease for Evergreen Montessori: President Tassarò reported Evergreen Montessori is interested in offering 1st-3rd grade classes and expanding their rental space in the Community Center. A discussion followed. Mr. Glance will look into any occupancy issues. Solicitor Mueller will put together an amended lease defining the premises to be rented and the rent increase. President Tassarò will look into rental rates.

Finance/Grants (Robb) – No report.

Human Resources (Lear)

Seasonal employee for public works: Mr. Lear reported that a potential seasonal employee has been identified. Mr. Lear made a motion that council ratify its decision to offer Josh Todd the seasonal position at an hourly rate of \$20 for 32 hours per week not to exceed 1,000 hours through the remainder of the year. Mr. Glance seconded the motion, which passed unanimously. He will start in early May.

Infrastructure (Tassarò) –

“No trucks” sign on Kings Highway: President Tassarò reported that a Robinson resident on Kings Highway complained about the location of the Rosslyn Farms “no trucks” sign in his yard. The sign will be moved. Mayor Ford will reach out to our Allegheny County representative Pat Catena to see if the county can put up a “no trucks” sign on Baldwin, which is a county round.

Sidewalks: Mayor Ford reported that a resident on Park expressed concern about the condition of borough sidewalks. A discussion followed. President Tassarò will put together a summary of necessary sidewalk repairs.

Stormwater: Resident Dan Harkins has stated that water coming down from hill by ballfields is going into his basement. President Tassarò will work with Solicitor Mueller on a response.

Edgecliff: The split rail fence on Edgecliff has been replaced. Parking is still an issue. A discussion was held. President Tassarò will put together a draft letter asking residents to leave a wider path for vehicles.

Parks/Recreation (Griffin) –

Kings Highway Park/Trail: Volunteers have offered to start clearing out the area. A discussion was held. Council authorized the clearing of invasive growth and dead wood, concentrating on the upper half of the area near Kings Highway.

Master Plan update: Mr. Glance reported that a conceptual design has been done. A discussion was held on connecting the borough. LaQuatra Bonci will be asked to put together a proposal for a plan to connect the community.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

Thornburg Bridge repair: Ms. Falk reported that the Thornburg Bridge on Route 60 will be undergoing repairs beginning this spring (2022) and lasting through the spring of 2023. A discussion followed.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:05 PM. Mr. Robb seconded the motion, which carried.