

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
August 8, 2022

Time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center, Calvert Room

Attendees: Council President Steve Tassarò (2023) was present and chaired the meeting. Council members Barbara Becker (2025), Jonathan Glance (2025), Chad Green (2023), and Jay Lear (2023) were present. Mayor Isabel Ford (2025), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller were also present.

Regrets: Council members Lee Griffin (2025), David Robb (2025)

Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from July 11, 2022 as presented. The motion was seconded by Mr. Lear and passed 3-0, with Mr. Green and President Tassarò abstaining.

MASTER PLAN UPDATE

Dan McDowell from LaQuatra Bonci provided an update of the Parrish Park portion of the Master Plan with suggested equipment and placement. A discussion followed. Council requested that Mr. McDowell begin work on the construction documents and put together a phasing plan to be presented to residents immediately prior to the September meeting. Ms. Becker will coordinate the meeting with Ms. Griffin.

PUBLIC FORUM

Nick Van der Merwe and Laura Vincent (Rosslyn Road) were present. They indicated their support of the park plan and requested that Council consider installing sidewalks throughout the borough in order to access them. A discussion was held on the connectivity plan that is currently in progress as a separate project from the park plan.

SOLICITOR'S REPORT

Sidewalks: Solicitor Mueller summarized her opinion letter that the borough can require sidewalks by enacting an ordinance to lay out the locations of the sidewalks. A discussion followed.

ENGINEER'S REPORT

President Tassarò suggested that Council consider enacting a sewer lateral inspection ordinance. A discussion followed. President Tassarò will follow up with borough engineer Kevin Brett regarding consent order requirements and compliance. Solicitor Mueller will put together a draft ordinance. Mr. Glance made a motion authorizing Ms. Falk to advertise the ordinance when ready for consideration. Ms. Becker seconded the motion, and it passed unanimously.

Soccer fields: President Tassaró received an LSSE report regarding drainage from the soccer fields. They recommend a dye test during the next rain event to see if water is being conveyed underground towards the adjacent property.

MAYOR'S REPORT

Mayor Ford gave the police report for July. There was one medical assist, one animal call, one 911 call (hang up), and one alarm call.

Mayor Ford reported that PennDOT will be starting Parkway bridge repairs this Friday. The Parkway inbound will be closed on nights and weekends.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the July meeting. She asked that Council also approve a check to Holt Web Design for \$651.26 for web site maintenance. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented, including the check to Holt Web Design. Mr. Lear seconded the motion, and it passed unanimously.

COMMITTEE REPORTS

Code management (Green) – Mr. Green provided a summary of Harshman's code enforcement activities. Ms. Falk reported that a resident has complained about the presence of a POD structure. She has contacted Harshman for follow up.

Ms. Falk indicated that Harshman was prepared to approve a fence application on Winthrop. A discussion followed. Ms. Falk will let Harshman know that Council agrees with the decision to approve the application.

Communication/Website (Green) – Mr. Green reported that migrating the website to the PSAB program is underway.

Community Facilities (Becker) -

Window shades: President Tassaró got estimates on manual and power window shades to address sun and heat issues in the old library. A discussion followed. Mr. Glance made a motion that Council approve the purchase and installation of ten manual shades from Caldwell's Windoware in an amount not to exceed \$3,000. The motion was seconded by Ms. Becker, and it passed unanimously.

Split system heat pump: President Tassaró will get an estimate for two more heating/cooling units in the classrooms due to the spaces being rented and regularly occupied.

Fire alarm: President Tassaró summarized recurring issues with the alarm system, with numerous false incidents. Parts are currently being recalled. The borough will submit the electrician's costs to Honeywell for reimbursement when the problems has been resolved.

Finance/Grants (Robb) – No report.

Human Resources (Lear) – No report.

Infrastructure (Tassaro) – A discussion was held on the condition of numerous trees throughout the borough. There are two elm trees that Bartlett Tree will treat. Public works will be asked to identify additional trees that need attention and get estimates to remove and/or trim them.

Parks/Recreation (Griffin) – No report.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

Carnegie Planning Commission: Ms. Falk reported that she has been contacted by the chair of the Carnegie planning commission to see if there is any interest in joint planning for the areas near the Parkway. Mr. Glance and President Tassaro will follow up.

EXECUTIVE SESSION

Council went into executive session at 9:15 pm to discuss potential litigation. Council came out of executive session at 9:25 pm.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:25 pm. Ms. Becker seconded the motion, which carried.