

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
August 9, 2021

Time: The meeting was called to order at 7:00 PM by President Steve Tassarò (2023)

Location: Rosslyn Farms Community Center

Attendees: Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023) and David Robb (2021) were present. Also present were Mayor Jim Stover (2021), Secretary/Treasurer Dorothy Falk, and Solicitor Daniel Conlon.

Regrets: None.

Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from July 12, 2021 as presented. The motion was seconded by Ms. Griffin, and it passed unanimously.

EDGECLIFF WALKING TRAIL BID RESULTS

Jamie Harshman from Harshman LLC presented the four bids that were received for the Edgecliff walking trail project. Bids ranged from \$17,629 to \$67,700 for the base bid with Alternates 1 and 2. Geo Energy Tech Services was the low bidder for the base bid, Alternate 1, and Alternate 2. Mr. Harshman recommended that the entire project (base plus Alt 1 and Alt 2) be awarded to Geo Energy Tech Services.

A discussion followed. Mr. Robb made a motion to award the contract to Geo Energy Tech Services for the base bid (\$17,629.35), Alternate 1 (\$7,636.25), and Alternate 2 (\$2,810) for a total of \$28,075.60, contingent on successful completion of the required paperwork and documentation. The motion was seconded by Mr. Glance, and it passed unanimously.

Ms. Griffin will follow up with Falling Timbers regarding a tree it was authorized to cut down.

MASTER PLAN UPDATE

Dan McDowell from LaQuatra Bonci presented the updates made to the Parris Park master plan following receipt of the LSSE survey. A discussion was held regarding cost estimates for the project, timeline for implementation, and increasing community involvement. Mr. McDowell was asked to put together a cost estimate and to present plans to the community.

MONTESORI RENTAL

Tracy McKenna Beresford from Evergreen Montessori discussed the remaining items for the school to get its license, including establishing an emergency evacuation location. Council approved use of the borough building at 200 Rosslyn Rd for emergency evacuation. President Tassarò summarized the work that has been done in the building since the August meeting. A

discussion was held on the procedure for when the fire alarm is activated. President Tassaro will confirm the procedures with the monitoring company GeoArm.

A discussion was held on the terms of the lease. Rent was established at \$1,250 per month. The initial term is one year, with three options to renew for two years. Annual rent increases will be 2.5% per year. Ms. Becker made a motion that council approve the lease as outlined, which was seconded by Mr. Robb. The motion passed unanimously.

PUBLIC FORUM

Residents Jim Gregory, Derek Luke, and Betsy Tassaro were present to observe

Isabel Ford gave an update on the community center. Rentals are increasing. A discussion was held on how to market the space. Ms. Ford reported that there were electric boxes that need updating. President Tassaro will follow up.

SOLICITOR'S REPORT

Code enforcement - Solicitor Conlon reported that Harshman had gotten an administrative search warrant and was able to get the photos it needed for code enforcement on a property previously cited. The hearing for the property will be held August 13, and Solicitor Conlon will attend.

Crafton salt storage – The solicitor for Crafton Borough contacted Solicitor Conlon about a lot adjacent to its salt storage shed that is owned by Crafton but located in Rosslyn Farms. Crafton is interested in expanding its salt storage onto the lot. Rather than getting a subdivision/land development plan, they want to know if Rosslyn Farms would be open to redrawing the municipal boundary lines so that the salt storage area would be entirely within Crafton Borough. A discussion followed. Solicitor Conlon will ask Crafton to provide plans for what they propose.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

Mayor Stover gave the police report for July. There was one truck incident, one auto accident involving two residents, and one overturned car on the Parkway ramp.

A discussion was held on traffic citations and fines, which are summary offenses.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the July 12 meeting. A discussion followed. Mr. Glance made a motion that council approve the disbursements as presented. Ms. Griffin seconded the motion, and it passed unanimously.

2020 Financial audit report: Ms. Falk reported that the 2020 Financial audit had been completed. No major issues were identified. The concise financial report will be published as required.

COMMITTEE REPORTS

Code management (Green) – Mr. Greene summarized the open items that were reported by Harshman. A discussion followed.

Communication/Website (Green) – Mr. Green reported that the website has been updated with minutes, agenda, and information on the county rabies vaccination program.

Community Facilities (Becker) - No report

Finance/Grants (Robb) – No report.

Human Resources (Lear) – Mr. Lear will review benefits for seasonal employees.

Infrastructure (Tassarò) – No report.

Parks/Recreation (Griffin) –

Ms. Griffin reported that things at the pool are going well. The soccer fields will be rented again in the fall. A discussion was held regarding maintenance of the pool gardens. Mr. Glance will reach out to the garden club. If no one volunteers to maintain it, council will consider replacing it with mulch until the master plan is developed.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

Edgecliff fence update – The low bidder never responded for the walk through. Pittsburgh Fence was the next lowest bidder so they will do the project.

Truck signs – Four signs have been installed. President Tassarò and Ms. Griffin will review locations for the remaining signs.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:30 PM. Mr. Lear seconded the motion, which carried.