

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
January 11, 2021

Meeting time: The meeting was called to order at 7:00 PM by President Steve Tassarò.

Location: The meeting was held remotely via Zoom

Attendees: Council President Steve Tassarò (2023) was present. Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023), and David Robb (2021) were present. Also present were Secretary/Treasurer Dorothy Falk and Solicitor Daniel Conlon from Tucker Arensberg.

Regrets: Mayor Jim Stover (2021)

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Robb made a motion to accept the minutes from December 14, 2020 as presented. The motion was seconded by Mr. Glance and passed unanimously.

PUBLIC FORUM

Marty O'Toole was present to observe.

REAPPOINTMENTS

Mr. Green made a motion that council make the following reappointments:

- Zoning Hearing Board – Isabel Ford, for a three-year term to expire 12/31/2023.
- UCC Appeals Board – Jim Veri, for a three-year term to expire 12/31/2023.

Ms. Griffin seconded the motion, which passed unanimously. The required resolution for the Zoning Hearing Board appointment will be prepared.

There is currently a vacancy for the office of Vacancy Chair. Solicitor Conlon will forward a description of the position for council to review.

SOLICITOR'S REPORT:

Solicitor Conlon reminded council that the right of way ordinance for the Edgecliff Trail needs to be notarized so that it can be recorded with the county. President Tassarò and Mr. Lear will coordinate getting it notarized.

ENGINEER'S REPORT:

No report. Mr. Glance will follow up with LSSE to get a response on the request for a survey of road signs in the borough.

MAYOR'S REPORT:

Mayor Stover was not present. President Tassarò gave the police report on his behalf, which indicated two truck incidents.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the December meeting. A discussion followed. Mr. Robb made a motion that council approve the disbursements as presented. Mr. Green seconded the motion, and it passed unanimously.

2020 Audit proposal:

Ms. Falk presented the proposal from Hosack Specht Muetzel & Wood for the 2020 audit. A discussion followed. Mr. Glance made a motion that council accept the proposal from HSMW to perform the 2020 audit for the amount of \$4,650. Mr. Robb seconded the motion, which passed unanimously.

COMMITTEE REPORTS

Code management (Green) – Mr. Green was asked to look into any permits issued for the vacant property on Kings Hwy and for the fence at 104 Alden.

Communication/Website (Green) – Mr. Green reported that the minutes and meeting agenda have been posted and the trash contact info has been updated. Ms. Falk will provide a current listing of the various board members to Mr. Green to update the website.

Community Facilities (Becker)

Community Center Commission – The commission is interested in moving forward with a fire alarm system. Mr. Glance offered to do it at no cost but cannot schedule it at the moment. He can provide referrals if the commission wants to do it sooner. President Tassarò will reach out to an electrical engineer who may also be able to assist.

Finance/Grants (Robb) – No report.

Human Resources (Lear) – Mr. Lear met individually with the public works employees to discuss 2021 compensation, and the meetings went well. A discussion was held on eligibility for the pension plan. Ms. Falk will forward the agreement to Mr. Lear for review.

Infrastructure (Tassarò) – No report.

Parks/Recreation (Griffin) – Ms. Griffin reported that some landscaping has been completed by the pool.

Waste/Recycling (Glance) – No report.

OLD BUSINESS:

Traffic calming, signs – A discussion was held regarding traffic calming efforts. Nothing new will be added until after the new streetlights are installed.

President Tassaró presented proposals from Traffic Logix for solar batteries for the current speed monitoring sign and for the purchase of an additional sign. A discussion followed. Mr. Glance made a motion that council purchase the solar conversion package for the current sign, which was seconded by Mr. Green and passed unanimously. The additional sign may be considered again in the future.

NEW BUSINESS:

Duquesne Light tree program- President Tassaró shared a tag that Duquesne Light had left at the community center. A discussion followed. Ms. Falk will share contact information from Thornburg council's meetings with Duquesne Light on the same issue. President Tassaró will let Duquesne Light know that Rosslyn Farms has a neighborhood arborist who should be consulted prior to any tree work being done.

Parrish Park/pool: A discussion was held on getting proposals from landscape architects for work in Parrish Park and the pool area. Mr. Glance will coordinate a meeting between a firm that he recommends the borough consider and a committee consisting of himself, President Tassaró, and Ms. Griffin.

ADJOURNMENT:

Mr. Glance made a motion that council adjourn the meeting at 8:25 PM, which was seconded by Ms. Becker. The motion carried.