

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
January 9, 2023

Time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center, Calvert Room

Attendees: Council President Steve Tassaro (2023) was present and chaired the meeting. Council members Barbara Becker (2025), Jonathan Glance (2025), Chad Green (2023), Lee Griffin (2025), Jay Lear (2023), and David Robb (2025) were present. Council President Mayor Isabel Ford (2025), Secretary/ Treasurer Dorothy Falk and Solicitor Emily Mueller were present.

Regrets: None

Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from December 12, 2022 as presented. The motion was seconded by Mr. Lear and passed unanimously.

APPOINTMENTS:

Ms. Becker made a motion that Council make the following board appointments:

- Planning Commission (4 year term) – Rich Meyer (2026)
- Zoning Hearing Board (3 year term) – Len Costa (2025)
- UCC Appeals (3 year term) – Dave Patterson (2025) and Mike Arnold (2024)

Mr. Robb seconded the motion, which was approved unanimously.

PARK PLAN UPDATE:

Dan MacDowell from La Quatra Bonci was present to provide an overview of the various phases as prioritized in the grant application. A discussion was held regarding landscaping, equipment options, materials, pavers, etc. Equipment selection will incorporate resident input to be organized by Mr. Glance. A community meeting was scheduled for 6PM on February 13, 2023, immediately prior to the Council meeting. Mr. MacDowell will present the current plans to residents.

PUBLIC FORUM

Nick van der Merwe was present to observe.

SOLICITOR'S REPORT

Intergovernmental Cooperation Agreement: Solicitor Emily Mueller reported that Carnegie has signed the agreement so the sewer lining project can move forward.

Parking pads – Solicitor Mueller recommended that Harshman review the location of each existing parking pad to determine if it requires a variance and to include that information in the residents’ letters. President Tassarò will follow up with Harshman.

ENGINEER’S REPORT

Regionalization Repair – pipe lining proposal: Insight Pipe submitted a proposal using COSTARS pricing to line the shared sewer at an approximate cost of \$23,000, with the final cost based on actual CCTV inspection. Mr. Robb made a motion that Council accept the proposal from Insight Pipe and authorize President Tassarò to sign the agreement pending approval from Carnegie if necessary. The motion was seconded by Mr. Lear. A discussion was held. The motion passed unanimously. Solicitor Mueller will reach out to Carnegie for their approval.

MAYOR’S REPORT

Mayor Ford reported that a local individual has been taken into custody by the police. In addition, unlocked cars have been entered and rummaged.

SECRETARY/TREASURER’S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for invoices received since the December meeting. She requested that Council also approve payment to Smith Electric in the amount of \$11,491 for work related to the defective alarm system. Mr. Glance made a motion that council approve the disbursements as presented, including the check to Smith Electric. Ms. Becker seconded the motion, and it passed unanimously.

COMMITTEE REPORTS

Code management (Green) – There was no new activity last month.

Communication/Website (Green) – Mr. Green reported that the website issues have been resolved, though the e-mail notification still needs to be fixed. He will publicize the February 13 community meeting.

Community Center/Facilities (Becker) -

Fire alarm update, Smith Electric repairs – President Tassarò summarized the situation regarding the fire alarm repairs. The problem was the Honeywell system, not Smith Electric. Options to recuperate the cost for the repairs were discussed.

Evergreen Montessori – Tracy Beresford at Evergreen Montessori is interested in removing a wall and installing cabinets. A discussion was held regarding who would pay for the work. President Tassarò will continue the discussion.

Finance/Grants (Robb) –

Mr. Robb reported that the park grant awards may be announced later this month. The next round of applications open on January 17, though the required match is significantly higher, at 50%. The sewer grant awards will likely be announced in the spring. Ms. Falk reported that the PIRMA fence grant is expected to be announced within the next few weeks.

Human Resources (Lear) - No report.

Infrastructure (Tassaró) –

Sidewalks on Kings Highway – President Tassaró summarized the proposal from Torre Acres (the home builder) for sidewalks on Kings Highway, which are approximately \$7,000 per section. We will get additional estimates after Harshman completes the drawings.

There is a storm sewer catch basin on Kings Hwy that is collapsing. Harshman will come up with a plan to address that in conjunction with the sidewalk installation

Speedhumps – President Tassaró summarized the proposal from Mele and Mele for speedhumps on upper Rosslyn Road (Option A) and lower Rosslyn Road (Option B). A discussion followed. Mr. Glance made a motion that Council authorize Mele and Mele to install a speed hump on lower Rosslyn Rd (Option B) at an approximate cost of \$7,975. Ms. Becker seconded the motion, which passed unanimously. President Tassaró will coordinate notifying nearby residents.

Parks/Recreation (Griffin) –

Pool wall: President Tassaró summarized his discussions with Harshman for the pool wall. The wall will be over 4 feet, so a building permit will be issued. Drawings are almost complete.

President Tassaró reported that Chartiers Country Club is replacing their pool furniture. He will look into pricing for the used furniture.

Park Plan update: A discussion was held on tree care and maintenance. No action will be taken until the park grant awards are announced. Ms. Griffin will get estimates from Bartlett.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

EXECUTIVE SESSION

Council will hold an Executive Session immediately upon adjournment to discuss potential litigation.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:05 PM. Mr. Lear seconded the motion, which carried.