

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
July 11, 2022

- Time:** The meeting was called to order at 7:00 PM.
- Location:** Rosslyn Farms Community Center, Calvert Room
- Attendees:** Council member and President Pro Tem Lee Griffin was present and chaired the meeting. Council members Barbara Becker (2025), Jonathan Glance (2025), and Jay Lear (2023) were present. Secretary/Treasurer Dorothy Falk and Solicitor Emily Mueller were also present.
- Regrets:** Council President Steve Tassaro (2023), council members David Robb (2025) and Chad Green (2023), Mayor Isabel Ford (2025)
- Materials:** A sign-in sheet and agenda were provided to those in attendance
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The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Lear made a motion to accept the minutes from June 13, 2022 as presented. The motion was seconded by Ms. Becker and passed unanimously.

PUBLIC FORUM

None.

SOLICITOR'S REPORT

License agreement and Resolution: Solicitor Mueller summarized the situation at 2 Edgecliff, where property owner Mike Arnold requests to build a retaining wall over a borough storm sewer easement. She has prepared a license agreement that allows for the construction of the wall, which has been signed by Mr. Arnold and notarized. Mr. Arnold needs to provide an Exhibit to the agreement to show the location of the easement and retaining wall. A discussion followed. Mr. Glance made a motion that council pass a resolution authorized the approval of the agreement upon receipt of the required exhibit. Mr. Lear seconded the motion, which passed unanimously.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

No report.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the June meeting. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented. Mr. Glance seconded the motion, and it passed unanimously.

SHACOG salt bid award: Ms. Falk reported that the low bidder for the SHACOG salt bid was Cargill, at a cost of \$88.96 per ton, which is 8% higher than the previous bid due primarily to increased transportation costs. A discussion followed. Mr. Glance made a motion that the Borough enter into an agreement with Cargill at a delivered price of \$88.96 per ton. The motion was seconded by Mr. Lear and passed unanimously.

COMMITTEE REPORTS

Code management (Green) –No report.

Communication/Website (Green) – There was an issue with accessing the website due to the expiration of a security certificate. The matter has been resolved.

Community Facilities (Becker) -

Community Center: Items are being repaired as stipulated in the new lease agreement with Evergreen Montessori. Ms. Falk will contact PIRMA to see if additional coverage is required due to the preschool lease arrangement.

Finance/Grants (Robb) – No report.

Human Resources (Lear) – Mr. Lear reported that the new seasonal public works employee is working out well.

Infrastructure (Tassarò) – No report.

Parks/Recreation (Griffin) –

Master Plan proposal from LaQuatra Bonci for the park: Mr. Glance reviewed the current site plan prepared by Dan McDowell. A discussion was held on the status of the plan as it relates to what was presented to the public in January. Mr. Glance made a motion that council accept the proposal from LaQuatra Bonci to advance the current design with the intent to share the results with residents in early fall (September or October). Mr. Lear seconded the motion, which passed unanimously. The borough will continue to move ahead with separate projects, including repairing the planting beds by the pool, expanding the pool deck, and planting a buffer of trees in the park (with input on tree selection from Mr. McDowell).

Community connections: Ms. Griffin did a walkaround with Derek Luke and Mr. McDowell as part of LaQuatra Bonci's Trail and Sidewalk Connection Master Plan project. Connecting borough resources (pool, parks, tennis courts, soccer fields) will require repairing, reinstalling, and constructing sidewalks. A discussion was held on the status of current sidewalks. Solicitor Mueller was asked to put together an opinion letter on the construction and maintenance of sidewalks.

Pool landscaping estimate: Ms. Griffin summarized a proposal from Northern Lawns for a landscaping proposal for the beds by the pool. Mr. Glance made a motion that Council accept

the proposal for Northern Lawns in an amount not to exceed \$5,500. Mr. Lear seconded the motion, which passed unanimously. The project is expected to take 2-3 days to complete.

Waste/Recycling (Glance) –

Ms. Falk summarized a request from Waste Management to allow for earlier trash collection on days of excessive heat to protect the health and safety of its employees. Mr. Glance made a motion that Council ratify its decision to allow Waste Management to begin trash collection at 5AM on days when the heat index is predicted to be 87°F or higher. Ms. Becker seconded the motion, and it passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 7:55 PM. Mr. Lear seconded the motion, which carried.