

**ROSSLYN FARMS BOROUGH COUNCIL**  
**Regular Council Meeting**  
**July 10, 2023**

**Time:** The meeting was called to order at 7:00 PM.

**Location:** Rosslyn Farms Community Center, Calvert Room

**Attendees:** Council Vice President David Robb (2025) was present and chaired the meeting. Council members Barbara Becker (2025), Chad Green (2023), and Jay Lear (2023) were present. Secretary/ Treasurer Dorothy Falk and Solicitor Emily Mueller from GRB were also present.

**Regrets:** Council President Steve Tassaro (2023), Council members Jonathan Glance (2025) and Lee Griffin (2025), and Mayor Isabel Ford (2025).

**Materials:** A sign-in sheet and agenda were provided to those in attendance.

---

**The Pledge of Allegiance was recited.**

**APPROVAL OF PRIOR MEETING MINUTES**

Mr. Lear made a motion to accept the minutes from June 12, 2023 as presented. The motion was seconded by Ms. Becker and passed unanimously.

**PUBLIC FORUM**

Resident Derek Luke was present to observe.

**SOLICITOR'S REPORT**

Solicitor Emily Mueller reviewed the monthly report from June.

**ENGINEER'S REPORT**

Regionalization repair: Ms. Falk reported that she has gotten the invoice list from LSSE which included the applicable expenses and will invoice Carnegie for its 2% share.

**MAYOR'S REPORT**

No report.

**SECRETARY/TREASURER'S REPORT**

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for invoices received since the June meeting. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented. Mr. Lear seconded the motion, and it passed unanimously.

2022 Financial Audit and Report: Ms. Falk distributed the DCED report and audit prepared by Hosack, Specht, Muetzel, and Wood. She will meet with them to discuss pension reporting.

## **COMMITTEE REPORTS**

Code management (Green) – No report.

Communication/Website (Green) – The website was down for a period last month. The issue has been resolved.

Community Center/Facilities (Becker) -

*GeoAlarm*: Mr. Lear volunteered to be on the alarm contact list.

Finance/Grants (Robb) –

*Caliguiri Group update*: The Borough contact will be David Caliguiri, as Craig Kwiecinski has left the group. Sarah Miller will also be working on the account.

*DCED Multimodal Grant and Resolution*: LaQuatra Bonci submitted a preliminary design plan dividing the sidewalk into ten segments, with cost estimates for each. A discussion followed. Council approved 9 of the 10 segments to be included in the final plan, specifying 3.5' sidewalks instead of 5' sidewalks to make them consistent with existing sidewalks, to preserve more green space, and to accommodate existing trees.

The grant requirements were discussed, including the 30% match requirement. The Borough's state representative indicated that the Borough can apply for an exemption from the match requirement. Mr. Green made a motion that Council pass a resolution authorizing the submission of a DCED Multimodal Transportation Fund (MTF) Program Grant in the amount of \$835,652, and authorizing David Robb to sign all associated documents and agreements, subject to the Solicitor's review and approval of any agreements. The motion was seconded by Mr. Lear, and it passed unanimously.

Mr. Lear made a motion that the Borough commit to contributing up to \$250,696 in matching funds for the Multimodal Transportation (MTF) Program Grant to be used for the Rosslyn Farms Community Connection Plan, if the match waiver is not available or granted. Mr. Green seconded the motion, which passed unanimously.

Human Resources (Lear) – No report.

Infrastructure (Tassaro) – No report.

Parks/Recreation (Griffin) –

Mr. Lear made a motion to amend the agenda to include the purchase of a new pool cover. Ms. Becker seconded the motion, which passed unanimously.

*Pool cover*: A discussion was held on a proposal from Paradise Pools (who provided the original cover) for a replacement pool cover in the amount of \$8,000. Mr. Lear made a motion that Council accept the proposal, which was seconded by Ms. Becker and passed unanimously.

Waste/Recycling (Glance) – No report.

**OLD BUSINESS**

*Speed humps:* A discussion was held on the effect of the speed humps. The prospect of additional humps was tabled.

*Draft Sidewalk Ordinance:* This item will be tabled until the August meeting.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Ms. Becker made a motion that Council adjourn the meeting at 8:05 PM. Mr. Lear seconded the motion, which carried.