

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
May 10, 2021

Meeting time: The meeting was called to order at 7:00 PM by President Steve Tassarò (2023).

Location: Rosslyn Farms Community Center

Attendees: Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023), and David Robb (2021) were present. Mayor Jim Stover (2021) was present. Also present were Secretary/Treasurer Dorothy Falk and Solicitor Daniel Conlon from Tucker Arensberg.

Regrets: none

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

President Tassarò announced that Council had met in Executive Session prior to the meeting to discuss potential litigation.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Glance made a motion to accept the minutes from April 12, 2021 as amended. The motion was seconded by Ms. Becker and passed unanimously.

PUBLIC FORUM

Residents Peter O'Toole and Patrick Rogers were present to observe.

Resident Derek Luke was present with his business partner James Buck to discuss a potential home-based hard cider business. He submitted an application for accessory use to the zoning official and been informed that it would be denied. A discussion was held regarding the process to appeal the decision to the Zoning Hearing Board.

SOLICITOR'S REPORT

Appointment of vacancy chair: Solicitor Conlon reminded council that the position still needed to be filled.

ALCOSAN Regionalization Program update: A discussion was held regarding turning over multi-municipal sewer lines to ALCOSAN. Mr. Robb indicated that there was previous council activity on this matter. He will look into it further.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

Mayor Stover gave the police report for April. There was a report of a burglary in the industrial park, an individual dumping trash into a bin in the industrial park (theft of services), and a

vehicle accident by the bridge abutment. Mayor Stover researched property ownership and reported that the borough owns the property up to the bridge and 15 feet on the other side.

Mayor Stover requested that council consider replacing the signs prohibiting trucks that were removed following the borough wide sign survey project. A discussion followed.

MASTER PLAN UPDATE

Dan McDowell from LaQuatra Bonci was present to update council on the Parrish Park master plan. A discussion followed. Work will continue, with an eye towards bringing in community input at the appropriate stages. Mr. McDowell will look into the cost of removing the utility poles in Parrish Park. The master plan will be refined further for the next meeting.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the April meeting. A discussion followed. Mr. Robb made a motion that council approve the disbursements as presented. Ms. Becker seconded the motion, and it passed unanimously.

Property insurance renewal – Ms. Falk reported that the borough had received the renewal proposal for the property policy, which maintains all current coverage at an annual rate of \$5,023, a decrease of \$187 from last year. A discussion followed. Mr. Glance made a motion that council renew the policy with MRM, which was seconded by Ms. Becker. The motion was approved unanimously.

COMMITTEE REPORTS

Code management (Green) – Mr. Green reported that permit applications were received for a retaining wall and pool.

Communication/Website (Green) – Mr. Green will provide a flyer regarding trash requirements to Charlie Smith to distribute as needed. Information will also be updated on the website.

Community Facilities (Becker)

Fire alarm update – President Tassarò reported that the work on the fire alarm system is almost done. Once installed, it will require an annual inspection and monitoring services. He has gotten estimates from monitoring services that range from \$35 to \$47 per month. Mr. Robb made a motion that council authorize President Tassarò to engage a monitoring service at a cost not to exceed \$1,000 annually. The motion was seconded by Mr. Glance and passed unanimously.

Tree replacement – President Tassarò reported that three trees have been planted with trees obtained with the Duquesne Light vouchers.

Community Center Commission –

Mr. Becker reported that the commission is looking into ways to generate traffic in the building now that pandemic restrictions are easing.

President Tassarò reported that proposals are being requested for interior and exterior lighting.

Finance/Grants (Robb) –

Edgecliff Trail - Mr. Robb reported that the borough was awarded the Greenways, Trails, and Recreation grant in the amount of \$40,000 for the Edgecliff Trail project. The borough match is \$14,000. Mr. Robb summarized a proposal from Harshman to prepare the construction and bid documents to repair the slide area of the walking trail at a cost of \$6,320. A discussion followed. Mr. Robb made a motion that council accept the bid from Harshman, which was seconded by Mr. Glance. The motion was approved unanimously.

Human Resources (Lear) – Mr. Lear reported that eight lifeguards have been hired for the season, with compensation determined by the existing rate schedule.

Brad Gossett has received all necessary training and certification and will be taking over the pool manager role.

Mr. Lear made a motion that Neil Gossett be rehired as a seasonal employee at a rate of \$15.45 per hour, which was seconded by Mr. Glance. A discussion followed. Based on the pension plan documents, he will be eligible for borough contributions. The motion to rehire Mr. Gossett was approved unanimously.

Infrastructure (Tassaró) –

Sidewalks – A discussion was held on the condition of sidewalks in the borough. The issue will be considered in the master plan discussions. No action will be taken at this time.

Parks/Recreation (Griffin) –

Trees – The trees indicated for removal have been removed.

Pool – Purchase of pool memberships has been active, with 72 of 100 passes already sold. The opening day is scheduled for May 29.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

Edgecliff fence repair – President Tassaró presented proposals from Pittsburgh Fence Company for two options of fence repair, one for replacing the current split rail at \$19,548 and one for replacing it with a guide rail at \$35,232. A discussion followed. Council is interested in the split rail option. Solicitor Conlon indicated that no public bid is necessary but two additional quotes are required due to the cost of the project. Mr. Glance will obtain the additional proposals.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:05 PM. Ms. Becker seconded the motion, which carried.