

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
October 10, 2022

- Time:** The meeting was called to order at 7:00 PM.
- Location:** Rosslyn Farms Community Center, Calvert Room
- Attendees:** Council Vice President David Robb (2025) was present and chaired the meeting. Council members Barbara Becker (2025), Chad Green (2023), and Jay Lear (2023) were present. Secretary/Treasurer Dorothy Falk and Solicitor Emily Mueller were also present.
- Regrets:** Council President Steve Tassaro (2023), Council members Jonathan Glance (2025) and Lee Griffin (2025), Mayor Isabel Ford (2025)
- Materials:** A sign-in sheet and agenda were provided to those in attendance
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The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Lear made a motion to accept the minutes from September 12, 2022 as presented. The motion was seconded by Mr. Green and passed unanimously.

POOL DECK PROJECT

Charlie Smith and Brad Gossett from the public works department presented an overview for in-house construction of an expanded pool deck. A discussion followed. Ms. Becker made a motion that Council approve the pool deck project as proposed and retain Harshman for inspections and any additional support that Council deems necessary. Mr. Lear seconded the motion, which was approved unanimously. Mr. Robb and President Tassaro will coordinate a meeting with Jamie Harshman, Mr. Smith, and Mr. Gossett.

PUBLIC FORUM

Resident Nick van der Merwe was present to observe.

Residents Rita Costa and Ann Lackner shared thoughts on the Parrish Park and playground plans, with an emphasis on making sure that all residents benefit, not just children. Ms. Lackner requested that Council minimize hardscape, incorporate a fitness trail, leave as much greenspace as possible, and keep the unique natural flavor of the park.

ENGINEER'S REPORT

Regionalization repairs: Ms. Falk reported that the televising of the shared Carnegie sewer lines has been completed, identifying three sections of approximately 400 linear feet that need full liner repairs at an estimated cost of \$25,000. We are awaiting a response from Carnegie for how they want to proceed.

CCTV: Ms. Falk reported that she has received a copy of the O&M plan prepared in 2020 by LSSE. She will forward to Council for discussion at the next meeting.

SOLICITOR'S REPORT

Sewer repair: Solicitor Mueller reported that the proposed sewer work to be performed in conjunction with Carnegie will require an intergovernmental cooperation agreement, which can be approved by resolution. She has prepared a draft and is awaiting feedback from LSSE.

Sewer Lateral Inspection Ordinance: Solicitor Mueller summarized the draft ordinance that requires a sewer lateral inspection and repairs upon the sale of a property. Mr. Lear made a motion that council adopt the ordinance as presented, which was seconded by Ms. Becker. A discussion followed. The motion passed by a vote of 3-1, with Mr. Robb opposed.

Mr. Green made a motion that Council pass a resolution establishing the fees and forms for the sewer lateral inspection as presented. The motion was seconded by Mr. Lear. A discussion followed. The motion passed by a vote of 3-0, with Mr. Robb abstaining.

A discussion was held regarding notifying property owners and realtors of the new requirement. Information will be circulated via the borough website, the community club newsletter, and the Facebook group. Ms. Becker will reach out to realtors who work in the area.

MAYOR'S REPORT

No report.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for invoices received since the September meeting. She asked Council to also approve payments to LaQuatra Bonci (\$4,737.50) and McKamish (\$858) for invoices received since the report was generated. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented, including the checks to LaQuatra Bonci and McKamish. Mr. Lear seconded the motion, and it passed unanimously.

Liquid Fuels Audit 2020 and 2021: Ms. Falk presented the audit report for the Liquid Fuels Tax fund for 2020 and 2021. A discussion followed. Council accepted the report.

COMMITTEE REPORTS

Code management (Green) – Mr. Green summarized building permits and code enforcement actions taken since the last meeting.

Communication/Website (Green) – No report.

Community Facilities (Becker) -

Ms. Becker reported that the Community Center Commission is putting a together a list of projects for next year, including painting the gym, for which a proposal has been received. President Tassaró continues to work on the ongoing alarm issues.

Doors - painting: Ms. Becker presented a proposal from Doggrell Painting to paint several doors in the Community Center for \$960. A discussion followed. She will get clarification.

Awnings: Ms. Becker presented a proposal from Mt. Lebanon Awning to install a new awning over the new gym door and replace the cover of the existing awning, which they installed originally. A discussion followed. Mr. Lear made a motion that Council accept the proposal from Mt. Lebanon Awning in the amount of \$1,704 and provide the deposit check of \$852. The motion was seconded by Mr. Robb and passed unanimously.

Ms. Falk reported that Evergreen Montessori has provided an updated emergency response plan.

Finance/Grants (Robb) –

DCNR Community Conservation Partnership Program grant and resolution: Mr. Robb outlined the supplemental round of the grant program, in which Council had previously expressed interest. A discussion was held regarding the appropriate phases of the current Parrish Park plan to include in the grant application. The phases were prioritized as: playground area, promenade, Pilgrim sidewalk, center park, and pavilion. Solicitor Mueller has reviewed the terms and conditions of the grant and identified no concerns. Ms. Becker made a motion that Council approve the DCNR grant resolution authorizing Mr. Robb to apply for the grant on behalf of the Borough of Rosslyn Farms. The motion was seconded by Mr. Lear, and a discussion followed. The motion passed unanimously. Mr. Robb reminded Council that the grant requires a 20% match if awarded. Ms. Becker made a motion that Council recognize and commit to the 20% grant match requirement if the borough receives the grant. Mr. Lear seconded the motion. A discussion followed. The motion passed unanimously.

PIRMA grant - Ms. Falk has identified a grant opportunity from PIRMA that can be used for projects that reduce liability risks and are completed in 2023. A discussion followed. Ms. Becker made a motion authorizing Ms. Falk to submit a grant application for the new pool fence, which was seconded by Mr. Green. The motion was approved unanimously.

2023 Budget – Draft A - This item was tabled until next month.

Human Resources (Lear) – No report.

Infrastructure (Tassarò) – No report.

Parks/Recreation (Griffin) – No report.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Green made a motion that council adjourn the meeting at 9:55 PM. Mr. Lear seconded the motion, which carried.