

**ROSSLYN FARMS BOROUGH COUNCIL**  
**Regular Council Meeting**  
**September 13, 2021**

**Time:** The meeting was called to order at 7:05 PM by Vice President David Robb (2021)

**Location:** Rosslyn Farms Community Center

**Attendees:** Council members Barbara Becker (2021), Jonathan Glance (2021), Lee Griffin (2021), and Jay Lear (2023) were present. Also present were Mayor Jim Stover (2021), Secretary/Treasurer Dorothy Falk, and Solicitor Daniel Conlon.

**Regrets:** President Steve Tassarò (2023), council member Chad Green (2023)

**Materials:** A sign-in sheet and agenda were provided to those in attendance

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**The Pledge of Allegiance was recited.**

**APPROVAL OF PRIOR MEETING MINUTES**

Ms. Becker made a motion to accept the minutes from August 9, 2021 as presented. The motion was seconded by Mr. Lear and passed unanimously.

**PUBLIC FORUM**

Joseph Day from ALCOSAN introduced himself to council and was present to observe.

Kings Highway Trail proposal: Resident Derek Luke presented council with a proposal for a walking trail on borough property along Kings Highway. A discussion followed. Residents Steve George and Greg Wichelns requested that council get more input on the plan from borough residents, especially those whose properties are along the proposed trail. More discussion will be held prior to any action being taken.

**SOLICITOR'S REPORT**

Phase 2 of Consent Order and Agreement - Solicitor Conlon summarized the consent order agreement received from the Allegheny County Health Department, which has requested that it be signed by October 31. He will be in touch with Dave Montz from 3 Rivers Wet Weather prior to making a recommendation to the borough. Joseph Day from ALCOSAN provided additional information on the agreement. In addition to Dave Montz (for legal questions), he indicated that Jason Stantz from LSSE would be a good resource to answer for any technical questions

Municipality boundary with Crafton – Solicitor Conlon received two suggestions from Crafton regarding a revised municipality boundary near the proposed new Crafton salt shed. More information will be requested. Mayor Stover requested that Crafton agree to cover all legal costs.

Code enforcement – Solicitor Conlon reported that the magistrate has determined that a borough resident is guilty of code violations regarding junk vehicles on his property. The resident is appealing the decision, which will be heard in November.

## **ENGINEER'S REPORT**

Dave Kovac from Lennon, Smith, Souleret Engineering was present.

Traffic Calming Measures - Speed Humps – Mr. Kovac shared information on the criteria and considerations for traffic calming using speed humps, as requested by President Tassarò. A discussion followed. Council declined to pursue the issue further. Ms. Griffin reminded council that it has already approved funds for additional police presence within the borough as needed. Ms. Becker will research the amount that has been budgeted for this purpose. Mayor Stover will follow up with the police chief.

Service Order Authorization of Phase 2 of Consent Order and Agreement – A discussion was held on the service order authorization to allow LSSE to coordinate the implementation of Phase 2 of the Consent Order and Agreement. Mr. Glance made a motion that council approve the Service Order Authorization, which was seconded by Ms. Griffin. The motion passed unanimously.

## **MAYOR'S REPORT**

Mayor Stover gave the police report for August. There were two truck incidents, one residential false alarm, a resident's car involved in a hit and run accidents, and several false fire alarms with the new community center system.

## **SECRETARY/TREASURER'S REPORT**

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the August 9 meeting. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented. Mr. Lear seconded the motion, and it passed unanimously.

Chartiers Valley District Flood Control Authority - Appointment of delegate and alternate: Ms. Falk discussed a request from the CVDFCA regarding the appointment of a delegate and alternate. M. Robb will follow up.

Minimum Municipal Obligation. Ms. Falk reported that the borough needs to budget a minimum of \$7,680 for the retirement contribution in 2022, based on the contracted rate of 6%.

## **COMMITTEE REPORTS**

Code management (Green) – Solicitor Conlon reported that Harshman is recommending an escrow fee of \$1,000 for grading. A discussion followed. Ms. Griffin suggested there be a minimum tonnage required to implement the fee. Solicitor Conlon will put together a resolution for the October meeting.

Mr. Glance summarized code enforcement items from the Harshman report.

Communication/Website (Green) – No report.

Community Facilities (Becker) - No report.

Finance/Grants (Robb) – No report.

Human Resources (Lear) – Mr. Lear reported that the pool season is over and everything went well with the guards. He has also met with the public works crew.

Infrastructure (Tassaro) – No report.

Parks/Recreation (Griffin) – Ms. Griffin reported that Carlynton will use the tennis courts this season but not the soccer fields. St. Philip will use the soccer fields.

The pool committee will be meeting to discuss budgeting for next summer.

Waste/Recycling (Glance) – No report.

#### **OLD BUSINESS**

Edgecliff fence update – No update.

Edgecliff Trail update – The paperwork, documentation, and contract for Geo Energy Tech Services have been confirmed and finalized. The contract will be signed this evening.

#### **NEW BUSINESS**

None.

#### **ADJOURNMENT**

Mr. Glance made a motion that council adjourn the meeting at 9:05 PM. Ms. Becker seconded the motion, which carried.