

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
September 12, 2022

Time: The meeting was called to order at 7:05 PM.

Location: Rosslyn Farms Community Center, Calvert Room

Attendees: Council President Steve Tassaro (2023) was present and chaired the meeting. Council members Barbara Becker (2025), Jonathan Glance (2025), Chad Green (2023), Lee Griffin (2025), David Robb (2025), and Jay Lear (2023) were present. Mayor Isabel Ford (2025), Secretary/Treasurer Dorothy Falk, and Solicitor Emily Mueller were also present.

Regrets: None

Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Glance made a motion to accept the minutes from August 8, 2022 as presented. The motion was seconded by Mr. Lear and passed unanimously.

PUBLIC FORUM

Residents Steve George, Nick van der Merwe, Betsy Tassaro, and Derek Luke were present to observe.

Resident Linda Bartley expressed concern about drivers speeding and ignoring the stop sign on Kings Highway. She asked about the status of Council's considering speed humps for traffic slowing. A discussion followed.

Resident Lori Feola asked Council to consider drainage improvements and paving of Scheffield. A discussion followed. It will be reviewed during the next round of road repairs.

SOLICITOR'S REPORT

Resolution waiving certain tax collection fees: Solicitor Mueller summarized recent legislation requiring municipalities to waive certain collection fees for new property owners who do not receive their tax bills on time. A discussion followed. Mr. Robb made a motion that Council pass a resolution waiving late fees, penalties, and interest on properties that qualify for the exemption. The motion was seconded by Mr. Glance and passed unanimously.

Sewer Lateral Inspection Ordinance: Solicitor Mueller summarized a draft ordinance that would require a sewer lateral inspection and repairs (if needed) upon the sale of a home. A discussion followed. Mr. Glance made a motion authorizing Ms. Falk to advertise the ordinance for consideration at the October meeting. Mr. Becker seconded the motion, which passed unanimously.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

Mayor Isabel Ford gave the police report for August. There was one alarm call (false), one contractor complaint, and one complaint of mischief.

Mayor Ford reported that Parkway ramp repair work has begun, with completion anticipated by next week.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented Council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the August meeting. She asked Council to approve an additional check to Zeus Construction in the amount of \$7,185 for installation of the new doors in the Community Center. A discussion followed. Mr. Glance made a motion that council approve the disbursements as presented, including the check to Zeus. Ms. Becker seconded the motion, and it passed unanimously.

Pension – Minimum Municipal Obligation for 2023: Ms. Falk reported that the minimum municipal obligation for Rosslyn Farms for its 2023 retirement contribution is \$10,800, using an estimate of \$135,000 for payroll and a contribution rate of 8%.

Worker's Compensation renewal for 2022-2023: Ms. Falk reported that the MRM Worker's Compensation Pooled Trust premium has increased 3% for the renewal policy to \$10,511. The premium is based on payroll dollars and will be adjusted based on actual wages. Ms. Falk recommended that Council renew the policy as receipt of the annual dividends (approximately \$7,000) is contingent on participation. Mr. Glance made a motion that council renew the workers compensation policy with MRM, which was seconded by Ms. Becker. The motion passed unanimously.

COMMITTEE REPORTS

Code management (Green) – Mr. Green provided a summary of enforcement actions taken by Harshman. A discussion followed. Mr. Green will ask Harshman to tour the neighborhood to identify any obvious violations.

Communication/Website (Green) – No report.

Community Facilities (Becker) -

Community Center:

Ms. Becker reported that rental revenue is significantly higher than budgeted. President Tassarò reported that the new doors have been installed, with final detail work underway. Betsy Tassarò will get a proposal for painting the new doors.

Finance/Grants (Robb) –

DCNR grant - Mr. Robb shared information about a DCNR grant currently accepting applications that might be used to help finance the park improvements. A discussion followed. Mr. Robb will research the grant further. Mr. Glance will work with LaQuatra Bonci to further refine the park plan and expenses.

Mr. Robb reported that the Finance Committee will be meeting to prepare a draft 2023 budget.

Ms. Becker reintroduced the speed bump discussion from the public forum. She asked council to reconsider speed humps as an option for traffic calming. A discussion followed. Ms. Griffin made a motion that Council authorize LSSE to perform a speed hump analysis as outlined in its proposal dated September 13, 2021 for an amount not to exceed \$3,000. The motion was seconded by Ms. Becker, and it passed unanimously.

Human Resources (Lear) – Mr. Lear spoke with pool manager Brad Gossett about the 2022 pool season. All guards received the \$100 yearend bonus. The lifeguard pay schedule will be reviewed for next year.

Infrastructure (Tassaro) –

Tree removal/trimming proposals: Three proposals were obtained for removing 11 dead trees and trimming three, with an alternate add-on for the dead oak on Ramp G: Classic Landscaping (\$5,000+\$2,500), Falling Timbers (\$7,400+\$3,000), and Lebo Trees (\$8,200+\$2,150). A discussion followed. Mr. Glance made a motion that Council accept the lowest proposal from Classic in the amount of \$7,500, which includes the removal of the dead oak on Ramp G. Mr. Lear seconded the motion, which passed unanimously.

Parks/Recreation (Griffin) – Ms. Griffin reported that a couple of schools are using the soccer field and tennis courts.

Waste/Recycling (Glance) – No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

EXECUTIVE SESSION

Council went into executive session at 9:00 PM to discuss potential litigation. Council came out of Executive Session at 9:15 PM

ADJOURNMENT

Mr. Glance made a motion that Council adjourn the meeting at 9:15 PM. Ms. Griffin seconded the motion, which carried.