

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
January 14, 2019

Meeting time: The meeting was called to order at 7:00 PM.

Location: Rosslyn Farms Community Center

Attendees: Vice President Jonathan Glance was present. Council members Kate Dewey, Lee Griffin, Nate Prepelka, and Giuseppe Ragozzino were present. Also present were Mayor Jim Stover and Solicitor Daniel Conlon.

Regrets: President Steve Tassaró and Council member Tina Bucci Stacy were absent.

Meeting Materials: Sign-in sheet and agendas were provided to those in attendance

The Pledge of Allegiance was recited.

READING OF THE MINUTES

The minutes from the January 7, 2019 meeting were not available.

APPROVAL OF BILLS

Ms. Griffin made a motion that council approve payment of \$105 to Approved Toilets (soccer field port-a-john) and an amount not to exceed \$100 to Carrot Top Industries (new flags). The motion was seconded by Ms. Dewey and was passed unanimously

TREASURER'S REPORT

None.

PUBLIC FORUM

Vice President Glance opened the floor for citizens to speak. There were no speakers.

SOLICITOR'S REPORT

Zoning Hearing for 3 Winthrop: Finalization of the hearing results were delayed due to the transition of the borough secretary. Ms. Dewey suggested that residents might contact Solicitor Conlon with any issues until the transition is complete.

Resolution regarding Secretary/Treasurer: Solicitor Conlon informed council that it needed to pass a resolution appointing the incoming Secretary/Treasurer Dorothy S. Falk as the trustee to the Borough Employee Benefits Plan and as an authorized signer on the bank accounts at First Commonwealth and PNC. Mr. Ragozzino made such a motion, which was seconded by Ms. Dewey. It was unanimously approved.

Right to Know request: The borough has received a request from Noble Environment for a copy of the current trash contract. Solicitor Conlon has filed a 30-day extension due to the secretary transition.

Use of Facilities: Solicitor Conlon informed council that the borough can contract directly with a yoga instructor without jeopardizing the tax-exempt status provided the classes are open to the public, the fees are reasonable, and a short term license agreement is used.

Records retention: Solicitor Conlon will prepare guidance for the creation of a records retention policy.

MAYOR'S REPORT

Mayor Stover reported that several flags in the area have been stolen. The borough has ordered two new ones.

The mayor reported that the police have been spending 30-minute shifts to monitor truck presence in the borough. According to resident Rick Magidson, there have been an average of two Amazon trucks daily, along with other noisy trucks.

The minicar situation has been addressed.

COMMITTEE REPORTS

Parks/Recreation (Griffin) – Tim Griffin and President Tassarò have surveyed the tree situation in the borough. Bartlett has put together a plan for addressing the issue, including a potential landscaping list and will provide a quote. Classic Landscaping has provided a proposal to remove three dead trees for \$2,500 and to thin out other trees for \$30. Mr. Ragozzino made a motion that council accept the proposal, which was seconded by Ms. Griffin. The motion passed unanimously. Ms. Griffin and Mr. Prepelka will survey the soccer field.

Roads/Sewer - No report.

Engineer's Monthly report - No report.

Community Center - The borough received three proposals for the roof repair/replacement project: Florida Consulting (\$18,000), Frank Thompson (\$18,000) and Design Alliance Architects (\$5,985). Mr. Ragozzino made a motion that council accept the proposal from Design Alliance Architects in the amount of \$5,985 to prepare bid packages for the roof project. Ms. Griffin seconded the motion, which passed unanimously.

Website Committee (Prepelka, Ragozzino) - A discussion was held on the domain names of various websites, including www.rosslynfarms.org, which continues to contain disparaging content. Solicitor Conlon will draft a letter to the current owner. Mr. Prepelka will review.

Personnel – Ms. Griffin has reviewed the employee handbook. Council needs to address the issue of borough employees working privately within the borough. Ms. Dewey will have an attorney conduct a general review of the handbook.

Fee Schedules - A discussion was held on fees for various borough activities. Mr. Glance will follow up with President Tassarò.

UCC Ordinance – No report.

BUSINESS BEFORE COUNCIL

Speed Monitoring Device – A discussion was held on the use of the device as a deterrent as opposed to a monitoring/tracking device versus police presence.

Truck Traffic – Signage has been installed and letters have been sent to residents on Kings Highway and Rosslyn Road.

Master Plan – A discussion was held on proposals for reviewing recreational facilities as a whole, including landscaping, sidewalks, connections, and common areas. Community engagement was cited as important. Ms. Griffin suggested having a professional firm give a presentation to council. Septic systems were discussed.

ADJOURNMENT