

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
March 11, 2019

Meeting time: The meeting was called to order at 7:15 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò was present. Council members Kate Dewey, Jonathan Glance, and Nate Prepelka were present. Also present were Mayor Jim Stover, Secretary-Treasurer Dorothy Falk, and Solicitor Daniel Conlon.

Regrets: Lee Griffin, Tina Bucci Stacy

Meeting Materials: Sign-in sheet and agendas were provided to those in attendance

The Pledge of Allegiance was recited.

RESIGNATION OF COUNCIL MEMBER

Mr. Prepelka made a motion that council accept the resignation of council member Guiseppe Ragozzino. The motion was seconded by Mr. Glance and passed unanimously.

APPOINTMENT OF NEW COUNCIL MEMBER

Ms. Dewey made a motion that council appoint borough resident Chad Green to fill the vacancy created by Mr. Ragozzino's resignation. Mr. Glance seconded the motion, which passed unanimously. Mayor Stover administered the Oath of Office to Mr. Greene.

APPROVAL OF MINUTES

Ms. Dewey made a motion to accept the minutes from the meetings held on January 7, January 14, and February 11 (continued to February 25), 2019 as presented. The motion was seconded by Mr. Prepelka and passed unanimously, with Mr. Green abstaining.

TREASURER'S REPORT

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the February meeting. A discussion followed. Mr. Glance made a motion that council approve the disbursements as presented. Ms. Dewey seconded the motion, which passed unanimously.

Ms. Falk presented council with reports of Deposits, Profit and Loss, and a Balance Sheet.

PUBLIC FORUM

President Tassarò invited citizens to speak.

Bob Nixon asked for an update on the truck situation. President Tassarò described the signs that have been installed and increased communication with the police department.

SOLICITOR'S REPORT:

Employee manual: Solicitor Conlon reported that the employee manual is currently under review and might be available in time for the April meeting.

Sewer fees: Solicitor Conlon has prepared an ordinance that would allow the borough to recover ALCOSAN fee increases from residents. Ms. Dewey made a motion to authorize Ms. Falk to advertise the ordinance for adoption at the April meeting. The motion was seconded by Mr. Glance and passed unanimously.

Fee schedule: Solicitor Conlon presented a draft fee schedule resolution. A discussion followed. Mr. Glance made a motion that council resolve to accept the fee schedule as amended. Mr. Prepelka seconded the motion, which passed unanimously.

Zoning: A discussion was held regarding zoning compliance and the procedures for enforcement. Council will instruct code enforcement officer Bruce Graff to issue a notice of violation to the Mazulskis.

MAYOR'S REPORT:

Mayor Stover gave the police report for February. There was one welfare check, one medical call, one hazardous situation (downed wires), and one possible theft from a vehicle.

The fire chief has reported that there may be an access issue on Angora Road. A discussion followed. President Tassarò is working with Public Works director Charlie Smith on the road condition. A discussion followed. Solicitor Conlon will look into whether Rosslyn Farms has an obligation to enforce residents to maintain their private roads.

COMMITTEE REPORTS:Parks/Recreation:

Pool commission - The license agreement has been finalized, as have the forms and fees. Ms. Dewey indicated that truck traffic near the pool is problematic.

Ball fields/tennis courts – There needs to be a storm sewer drain line in the ball field from Old Farm Rd to the Harkins property, approximately 400 feet. President Tassarò spoke to Charlie about the storm sewer work done on Kings Hwy a few years ago. A similar process will be followed.

Mr. Prepelka suggested charging a fee for the use of ball fields. A discussion followed. Isabel Ford will be asked to handle reservations for field use. License agreements will be drafted for use of the fields and tennis courts.

Roads/Sewer:

Overgrowth – A discussion was held on removing overgrowth that might affect public safety in the right of way of private property. Solicitor Conlon will draft a simple agreement for the borough to have signed prior to doing any work on private property.

Earth slides are being investigated on Edgecliff and Angora.

Ms. Dewey left the meeting at 8:55PM.

Community Center: President Tassaró updated council on ongoing projects.

Roof replacement – The engineer has recommended an asbestos study. Proposals are being requested.

Web site: Mr. Prepelka will contact Erin O’Toole with the community club. Ms. Falk will be the administrator of the website to maintain control of the domain,

ENGINEER’S REPORT:

Ms. Falk distributed the engineers report. A discussion followed.

Council went into Executive Session at 9:20pm to discuss personnel matters. Council came out of Executive Session at 10:00 pm.

Mr. Glance made a motion that council approve the public works job descriptions and advertise for the current vacancy. Mr. Green seconded the motion, which was unanimously approved.

ADJOURNMENT:

Mr. Prepelka made a motion that council adjourn the meeting at 10:05pm. Mr. Glance seconded the motion, which passed unanimously.