

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
June 17, 2019

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò was present. Council members Barbara Becker, Lee Griffin, Chad Green, and Nate Prepelka were present. Also present were Secretary-Treasurer Dorothy Falk and Solicitor Daniel Conlon.

Regrets: Jonathan Glance, Tina Bucci Stacy

Meeting Materials: Sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

Council went into executive session at 7:01pm to discuss potential litigation. Council came out of executive session at 7:55 pm.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from May 13, 2019 as presented. The motion was seconded by Ms. Griffin and passed unanimously.

SOLICITOR'S REPORT:

Abandoned and Junked Vehicle ordinance: Solicitor Conlon summarized the draft ordinance. A discussion followed. Mr. Prepelka made a motion that council adopt the Abandoned and Junked Vehicle Ordinance as presented. Ms. Becker seconded the motion, which passed unanimously.

Employee Manual Resolution: Solicitor Conlon presented the draft resolution accepting the updated Personnel Policy Manual. A discussion followed. Mr. Prepelka made a motion that council resolve to accept the updated Personnel Policy Manual as presented. Ms. Griffin seconded the motion, which passed unanimously.

Proposed Ordinances:

Accessory Structure: This is currently being reviewed by the Department of Labor & Industry.

Brush, Grass, & Weeds: Solicitor Conlon provided examples of various options. Selective enforcement is a concern. Ms. Becker and President Tassarò will review and get back to Solicitor Conlon with comments.

Fences and RVs: The Planning Commission will meet on June 25 to review. A hearing has been scheduled immediately prior to the next regular Council meeting on July 8. It will be advertised.

Temporary Dumpsters: A draft to amend the solid waste ordinance to allow for regulation of placement of dumpsters was presented. Ms. Griffin and Mr. Green will review it and get back to Solicitor Conlon with comments.

Reservations and Fees for use of Borough Facilities: This draft ordinance allows the borough to reserve and charge fees for the use of community facilities. Ms. Griffin made a motion that council authorize Ms. Falk to advertise the ordinance for adoption at the July council meeting, which was seconded by Ms. Becker and passed unanimously.

Easement Agreements: Solicitor Conlon presented Council with the easement agreements that were signed by residents allowing for access to perform the geotechnical survey. Ms. Becker made a motion that Council approve the agreements, which was seconded by Ms. Griffin. The motion passed unanimously.

CITIZEN'S FORUM

President Tassaró invited citizens to speak.

Resident Marty O'Toole asked about improving communication regarding the rescheduling of council meetings. He offered to serve as the point person for the Rosslyn Farms Community group on Facebook. Ms. Griffin will also ask website administrator Lorianne Holt about putting a calendar on the website.

ENGINEER'S REPORT:

ALCOSAN GROW reimbursement grant: Ms. Falk reported that she had been contacted by the borough engineer regarding Rosslyn Farms being eligible for a reimbursement grant for sewer work completed in 2017. Ms. Griffin made a motion that Council resolve to apply for the grant and authorize Ms. Falk to complete the forms necessary for the application. Ms. Becker seconded the motion, which was unanimously approved.

MAYOR'S REPORT:

No report.

SECRETARY/TREASURER'S REPORT

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the May meeting. A discussion followed. Ms. Griffin made a motion that council approve the disbursements as presented. Mr. Greene seconded the motion, and it passed unanimously.

Ms. Falk presented council with reports for Deposits, Profit and Loss, and a Balance Sheet. She indicated several accounts that were higher or lower than anticipated. A discussion followed.

COMMITTEE REPORTS:

Public Works/Sewers – President Tassaró reported that ball field storm sewer repairs are nearing completion.

Community Center –

Roof project: The mandatory onsite meeting is scheduled to take place tomorrow at 11:00 AM in the Community Center. Work will begin thereafter.

OLD BUSINESS:

None.

NEW BUSINESS:

Solicitation permits: A discussion was held on the recent presence of door to door solicitors and the process of getting a solicitation permit. Mr. Prepelka will discuss the issue further with Mayor Stover.

ADJOURNMENT:

Mr. Prepelka made a motion that council adjourn the meeting at 9:12 PM. Ms. Becker seconded the motion, which passed unanimously.