

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
December 9, 2019

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassaro was present. Council members Barbara Becker, Jonathan Glance, Chad Green, and Nate Prepelka were present. Also present were Mayor Jim Stover, Secretary/Treasurer Dorothy Falk, and Solicitor Daniel Conlon.

Regrets: Lee Griffin and Tina Bucci Stacy

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

President Tassaro recognized and thanked council members Nate Prepelka and Tina Bucci Stacy (whose terms expire at the end of the month) for their service to the borough.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from November 11, 2019 as amended. The motion was seconded by Mr. Glance and passed unanimously.

CITIZEN'S FORUM

President Tassaro invited citizens to speak.

Resident Lori Feola was present to take notes for the Last Word.

Resident Keith Engelka asked about status of Edgecliff. Mr. Glance reported that the committee met and spoke with the affected neighbors. The committee recommendation is that council initiate the "opening" of the walking trail as outlined in Solicitor Conlon's letter regarding options to address the trail. President Tassaro suggested that written confirmation from the adjoining property owners be obtained before proceeding. Solicitor Conlon will put together a draft affidavit of resident consent and will research similar instances regarding paper roads. President Tassaro will request a proposal from the borough engineers to survey the property.

SOLICITOR'S REPORT:

No report.

ENGINEER'S REPORT:

Angora guide rail: The work has not been completed due to contractor equipment issues.

MAYOR'S REPORT:

Mayor Stover gave the police report. There were two truck calls, one animal call, and one suspicious person complaint.

Mayor Stover indicated that Rosslyn Farms has traditionally given end of year bonuses to the Scott Township police for their work in the borough. Mr. Glance made a motion that the borough give a \$25 bonus to the police chief, officers, and secretary. The motion was seconded by Ms. Becker and approved unanimously. Ms. Falk will issue the checks and give them to Mayor Stover to distribute.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the November meeting. She also asked council to approve reimbursement to Betsy Tassarò in the amount of \$748.60 for the purchase of a replacement oven and microwave for the Community Center. A discussion followed. Ms. Becker made a motion that council approve the disbursements as presented. Mr. Glance seconded the motion, and it passed unanimously.

ALCOSAN rate increase: Ms. Falk reported that ALCOSAN will increase its treatment charge from \$7.94 to \$8.50 per thousand gallons of water used and its customer service charge from \$16.69 to \$17.86 per account per quarter for 2020. Ms. Becker made a motion that council pass a resolution to set its rates to the new ALCOSAN rates and notify residents as such. Mr. Glance seconded the motion, which passed unanimously.

Delinquent tax collection: Ms. Falk summarized the proposal from Jordan Tax Services (the current property tax collector) to serve as the delinquent tax collector for the borough. A discussion followed. Mr. Green made a motion that council proceed with the adoption of an Act 20 ordinance and resolution to appoint Jordan Tax Services as the delinquent tax collector. Ms. Becker seconded the motion, which passed unanimously. Mr. Glance made a motion that council authorize Ms. Falk to advertise the ordinance when ready. Ms. Becker seconded the motion which passed unanimously.

NEW BUSINESS:

UCC building inspection, zoning officer, code enforcement officer: President Steve Tassarò informed council of a vacancy in these positions due to the resignation of Bruce Graff from NIRA. NIRA has contracted with Professional Code Services (PCS) to handle current building permits which have previously been issued, but NIRA will not accept new applications. Council reviewed proposals from PCS, Code.sys, and Middle Department Inspection Agency (MDIA) for UCC building inspection services. Only PCS offered zoning and code enforcement services in addition to the UCC inspection. A discussion followed. This issue will be tabled until the next meeting to research other options. Solicitor Conlon will investigate to see if there are time limitations for the borough to respond to building permit applications.

Mr. Glance made a motion that council request that PCS consider UCC building inspection services and engage them if they are willing for a current building permit application for 104 Alden. Mr. Green seconded the motion, which passed unanimously.

COMMITTEE REPORTS:

CCC: Ms. Becker reported that the Community Center Commission has identified paint and repair work that needs to be done in the hallway, stairwell, and art room. Three bids were received. However only the proposal from Doggrell Painting included the necessary repair work. Mr. Glance made a motion that council accept the proposal of Doggrell Painting for paint

and repair work in an amount not to exceed \$8,000 and authorize the payment of a deposit of \$2,100 to begin the work. Mr. Green seconded the motion, which was unanimously approved

OLD BUSINESS:

Trucks: The Citizens Against Trucks (CAT) group sent an e-mail asking the mayor to reach out to Amazon regarding the presence of more trucks. A discussion followed. The mayor did not feel that there was specific enough information to proceed.

BUDGET:

Draft 2020 budget: Ms. Falk presented Draft D of the 2020 budget, incorporating changes suggested since the last meeting. A discussion followed.

Council went into executive session to discuss personnel at 8:45 PM. Council came out of executive session at 9:20PM. Mr. Glance made a motion that public works employees receive 2019 bonuses in the amount of \$500 and that the secretary/treasurer receive a 2019 bonus of \$2,500 in recognition of her unanticipated additional efforts in 2019. Ms. Becker seconded the motion, which was approved unanimously.

Mr. Glance made a motion that council adopt the Draft D version of the budget for 2020. Ms. Becker seconded the motion, and it passed unanimously.

2020 millage:

Mr. Prepelka made a motion that council pass a resolution maintaining the real estate millage for 2020 at 8.0 mills (\$0.80 per hundred dollars of assessed value), which is the same as the 2019 millage. Mr. Glance seconded the motion. It passed unanimously.

ADJOURNMENT:

Mr. Prepelka made a motion that council adjourn the meeting at 9:25 PM. Ms. Becker seconded the motion, which carried.