

ROSSLYN FARMS BOROUGH COUNCIL
Reorganization and Regular Council Meeting
January 6, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: Council members Barbara Becker (2021), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023), Dave Robb (2021), and Steve Tassaró (2023) were present. Also present were Mayor Jim Stover (2021), Secretary/Treasurer Dorothy Falk, and Solicitor Matt Burne from Tucker Arensberg. Elected council member Jonathan Glance (2021) was present in a non-voting capacity.

Regrets: none

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

Mayor Stover called the meeting to order. The Pledge of Allegiance was recited.

SWEARING IN OF COUNCIL

Mayor Stover administered the oath of office to the newly elected and re-elected members of borough council: Barbara Becker, Chad Green, Jay Lear, David Robb, and Steve Tassaró. Jonathan Glance will be sworn in upon receipt of his notarized affidavit of residency.

Mayor Stover asked for nominations for President of Council. By motion of Ms. Becker, Mr. Tassaró was nominated for President of Council. The motion carried by a vote of 5-0, with Mr. Tassaró abstaining. Mayor Stover turned the meeting over to President Tassaró.

President Tassaró asked for nominations for Vice President of Council. By motion of Ms. Becker, Mr. Robb was nominated for Vice President of Council. The motion carried by a vote of 5-0, with Mr. Robb abstaining.

President Tassaró asked for nominations for President Pro Tem of Council. By motion of Ms. Becker, Ms. Griffin was nominated for President Pro Tem of Council. The motion carried by a vote of 5-0, with Ms. Griffin abstaining.

President Tassaró asked for nominations for Vacancy Chair. Ms. Becker moved that council appoint Mr. Robb as Vacancy Chair. The motion carried by a vote of 5-0, with Mr. Robb abstaining.

Mr. Robb made a motion that council make the following appointments:

Secretary/Treasurer:	Dorothy Falk
Solicitor:	Daniel Conlon of Tucker Arensberg
Engineer:	Kevin Brett of LSSE
Auditor:	Hosack Specht Muetzel & Wood
Char Valley Flood Control:	Fred Bingham, Kathy Green (alternate)
Newspaper of Record:	Pittsburgh Post Gazette

The motion was seconded by Ms. Becker and approved unanimously.

Mr. Green made a motion that council make the following appointments:

Planning Commission (4 yr term):	Tom Bosak (2024)
Zoning Hearing Board (3 yr term):	Len Costa (2022) Nate Prepelka (2021) to replace Mr. Robb

The motion was seconded by Ms. Becker and approved unanimously.

Committees:

Ms. Becker made a motion that council establish the following committees and appoint the following chairs:

<u>Committee:</u>	<u>Chair (members)</u>
Code Management:	Mr. Green (Solicitor Conlon, Ms. Falk)
Communication/Website:	Mr. Green (Ms. Griffin)
Community Facilities:	Ms. Becker (Betsy Tassarò, Penny Jones, Isabel Ford, Andrea Harkins, John Repine, Jim Veri, Becka Lear)
Finance/Grants:	Mr. Robb (Ms. Becker, Mr. Lear, Ms. Falk)
Human Resources:	Mr. Lear (Ms. Griffin, Mr. Glance)
Infrastructure/Roads/Sewers:	President Tassarò (Mr. Glance, Mr. Green)
Parks/Recreation:	Ms. Griffin (Mr. Glance)
	Ball Fields (President Tassarò)
	Landscaping/Master Plan (Mr. Glance)
	Playgrounds (TBD)
	Swimming Pool (Lauren Prepelka, Michelle Robb, Isabel Ford)
	Tennis Courts (Mr. Robb, Isabel Ford)
Waste/Recycling:	Mr. Glance (President Tassarò)

The motion was seconded by Mr. Green and approved unanimously.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from December 9, 2019 as presented. The motion was seconded by Mr. Green and passed by a vote of 3-0, with Ms. Griffin, Mr. Robb, and Mr. Lear abstaining.

CITIZEN'S FORUM

President Tassarò invited citizens to speak.

Marty O'Toole introduced Brandan Hall as a new Community Club representative who will be taking notes for the Last Word.

Outgoing council member Nate Prepelka remarked that it was a pleasure serving on council. He thanked Ms. Falk for her organizational efforts.

SOLICITOR'S REPORT:

No report.

ENGINEER'S REPORT:

Angora guide rail: The guide rail has been completed and approved by LSSE.

MAYOR'S REPORT:

Mayor Stover gave the police report. There was one animal call, one motorcycle accident, one medical call, one disturbance call, one welfare check, and one truck complaint.

SECRETARY/TREASURER'S REPORT

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the November meeting. A discussion followed. Mr. Green made a motion that council approve the disbursements as presented. Ms. Becker seconded the motion, which passed unanimously.

2020 Budget: The budget was opened. A discussion followed. Ms. Griffin made a motion that council increase the line item for the repairs and maintenance of the tennis courts by \$10,000 to allow for the installation of a larger retaining wall and decrease the line item for Capital Projects by the same amount. Ms. Becker seconded the motion, which was unanimously approved.

Ms. Falk presented council with Deposits, Profit and Loss, and Balance Sheet reports.

OLD BUSINESS:

UCC building inspection, zoning officer, code enforcement officer: Council received additional proposals from HMT and Harshman. A discussion followed. President Tassaró, Mr. Glance, and Ms. Griffin will meet and interview candidates on Wednesday, 1/15/2020 from 1-3 PM.

Edgecliff: President Tassaró presented the LSSE proposal for a survey of the walking trail on a per diem basis in an amount not to exceed \$4,500. Mr. Robb made a motion that council approve the proposal, which was seconded by Ms. Becker. The motion passed unanimously. Mr. Robb will get authorization from residents if necessary.

NEW BUSINESS:

None.

COMMITTEE REPORTS:

Community Facilities: Ms. Becker reported that the Community Center Commission will meet this week. Painting is scheduled to start tomorrow. A discussion was held on rental rates.

Parks: Ms. Griffin reported that she is waiting for a proposal from Bartlett Tree regarding the removal of a vine on a tree on Edgecliff. She will get an estimate for tree pruning. Trees by the dumpster near the borough building are dying. Tim Griffin will work on improving the area.

ADJOURNMENT:

Mr. Lear made a motion that council adjourn the meeting at 9:00 PM. Ms. Becker seconded the motion, which carried.