

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
February 10, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassaro (2023) was present. Council members Chad Green (2023), Jay Lear (2023), and Dave Robb (2021) were present. Council members Jonathan Glance (2021) and Lee Griffin (2021) arrived after the Citizen's Forum. Also present were Mayor Jim Stover (2021), Secretary/Treasurer Dorothy Falk, and Solicitor Daniel Conlon.

Regrets: Barbara Becker (2021)

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

Mayor Stover called the meeting to order. The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Green made a motion to accept the minutes from January 6, 2020 as presented. The motion was seconded by Mr. Lear and passed 4-0.

CITIZEN'S FORUM

President Tassaro invited citizens to speak.

Resident Susan Battaglia requested that council consider a deer crossing sign on Rosslyn Rd. A discussion followed. President Tassaro will coordinate sign installation with Charlie Smith.

Ms. Griffin and Mr. Glance arrived.

SWEARING IN OF COUNCIL MEMBER

Mayor Stover administered the oath of office to re-elected council member Jonathan Glance.

SOLICITOR'S REPORT:

Appointment of building code, zoning, and code enforcement official – President Tassaro informed council that the interview committee had interviewed Harshman CE Group, HMT, and PCS and recommended that council appoint Harshman. A discussion followed. Mr. Glance made a motion that council appoint Harshman as the building code official, zoning official, and code enforcement official for the borough, which was seconded by Mr. Green. The motion passed unanimously. Jarrod D'Amico and Matt Malik from Harshman were present and introduced themselves to council.

Master Fee Schedule resolution– Solicitor Conlon presented a new master fee schedule that incorporated the new building and zoning fees charged by Harshman. Ms. Griffin made a motion that council pass a resolution to adopt the master fee schedule as presented, which was seconded by Mr. Glance. The motion passed unanimously.

Delinquent tax collection fees ordinance – Solicitor Conlon summarized the ordinance which would allow the borough to impose fees for the collection of delinquent tax claims. A discussion followed. Mr. Robb made a motion that council adopt the ordinance as presented, which was seconded by Mr. Lear. The motion passed unanimously.

ENGINEER’S REPORT:

Council reviewed the report provided by LSSE. Ms. Falk reported that she had received and forwarded an information request from ALCOSAN but had not received a response from LSSE. She will follow up.

MAYOR’S REPORT:

Mayor Stover gave the police report for January, which included calls for a downed wire, a motor vehicle accident, one medical call, and a hit and run assist to Blawnox police.

SECRETARY/TREASURER’S REPORT:

Insurance renewal: HA Thompson representative Tim Lutz was present to discuss the property and liability policy with PIRMA which has a July 10 renewal date. Ms. Falk will follow up.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the January meeting. President Tassarò presented an additional invoice from PCS for building permit work at 104 Alden to be added to the disbursement list. A discussion followed. Mr. Robb made a motion that council approve the disbursements. Ms. Griffin seconded the motion, and it passed unanimously.

2019 Audit proposal: Ms. Falk presented a proposal from Hosack Speck Muetzel and Wood to audit the borough financials for 2019. A discussion followed. Mr. Glance made a motion that council accept the proposal from HSM&W in the amount of \$4,750, which was seconded by Mr. Lear. The motion passed unanimously.

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

OLD BUSINESS:

Edgecliff: Mr. Robb summarized discussions that the subcommittee (which includes Mr. Glance and resident Nate Prepelka) had held with residents. A discussion followed. Mr. Robb will approach resident Brian Wagner about getting an easement into the part of the walking path that is on his property. The committee will meet with Solicitor Conlon to clarify right of way issues.

COMMITTEE REPORTS:

Code management: (Green) No report.

Communication: (Green) – Mr. Green reported that contact information has been updated on the web site. He will add the new Harshman contact information and the master fee schedule.

Community Facilities: (Becker) - Betsy Tassarò reported in Ms. Becker’s absence. The community center commission is recommending an increase in rental rates for non-residents and non-profits. A discussion followed. Ms. Griffin made a motion that council approve the new rate schedule as presented. Mr. Glance seconded the motion, which passed unanimously.

Finance: (Robb) – A discussion was held about donations to the borough for projects and improvements.

Human Resources: (Lear) - No report.

Infrastructure: (Tassaro) – President Tassaro updated council on public works activity. Mr. Robb reported that he got a call from a resident about a Standish street sign needing repair.

Parks/Recreation: (Griffin)

Tree update: Ms. Griffin presented a proposal from Bartlett for tree work. The full proposal is for \$20,000, but it has been broken into phases. A discussion followed. Mr. Glance made a motion that council approve Phase 1 of the proposal in an amount not to exceed \$7,500. Mr. Robb seconded the motion, which passed unanimously. President Tassaro will talk to Charlie about grinding stumps.

President Tassaro reported that the tennis court needs resurfacing.

Waste/Recycling: No report.

NEW BUSINESS:

None.

ADJOURNMENT:

Mr. Robb made a motion that council adjourn the meeting at 9:05 PM. Mr. Glance seconded the motion, which carried.