

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
March 9, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò (2023) was present. Council members Chad Green (2023), Jay Lear (2023), and Dave Robb (2021) were present. Jonathan Glance (2021) arrived late. Also present were Mayor Jim Stover (2021), Secretary/Treasurer Dorothy Falk, and Solicitor Daniel Conlon from Tucker Arensberg.

Regrets: Barbara Becker (2021), Lee Griffin (2021)

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Green made a motion to accept the minutes from February 10, 2020 as amended. The motion was seconded by Mr. Lear and passed unanimously.

PUBLIC FORUM

No residents requested to speak.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

Mayor Stover gave the police report. There were three alarms (all false), one domestic call, one animal call, and one vehicle call. Scott Township Chief of Police Secret will be moving into a new position as Police Superintendent. Sgt. Matt Podsiadly will serve as acting chief for a year.

Mayor Stover reported that he received a letter from PennDOT indicating that work will begin on the Thornburg Bridge beginning in Spring 2022.

Mr. Glance arrived at 7:08PM.

SECRETARY/TREASURER'S REPORT

Disbursements - Ms. Falk presented council with a list of disbursements for bills received since the February meeting. She included a new invoice which arrived today in the amount of \$743.88 for materials purchased for the new shelves in the garage and charged to the borough credit card. Mr. Robb made a motion that council approve the disbursements, which was seconded by Mr. Glance. A discussion followed. The motion passed unanimously.

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Ms. Falk reported that she has requested but not yet received an estimate from General Code to update the borough ordinances. It will be presented at the next meeting.

Ms. Falk distributed copies of the Financial Interest Forms for council. The deadline to return them to her is May 1, 2020.

COMMITTEE REPORTS

Code management (Green) - No report.

Communication (Green) – Mr. Green updated the website with the contact information for Harshman. He will add copies of the applications and forms when available.

Community Facilities (Becker)

Community Center Commission – Besty Tassaró reported for Ms. Becker. The Commission's goals are to enhance and promote the Community Center and to increase revenues.

Mayor Stover suggested that there be a monitored smoke alarm in the community building and borough building. A discussion followed, with a general consensus that it be pursued further.

Finance (Robb) - Mayor Stover reported that State Senator Anita Kulik will be holding a seminar in April in Rosslyn Farms on grant writing. More information will be provided as it becomes available.

Human Resources (Lear)

- A discussion was held on lifeguard staffing. Mr. Lear will follow up with Ms. Griffin.
- Ms. Falk reported that the UPMC health insurance renewal premiums will increase by 3.8%.
- Brad Gossett will be due for his initial annual review after April 15, 2020.

Infrastructure (Tassaró) - President Tassaró updated council on public works activity.

- There is an issue on Angora Road which is being undermined by water from an undetermined source. It has been shored up temporarily but will need a permanent fix.
- Tree work in the park is ongoing.
- The retaining wall at the tennis court has been completed. A discussion was held regarding the location of the fence and various options. Prices and proposals will be obtained.

Parks/Recreation (Griffin) – Mr. Robb reported in Ms. Griffin's absence.

- The tennis court needs resurfacing in order to keep the warranty in force. There is a limited number of vendors who can do the work based on the surface that has been installed. The tennis court reserves can be used for the resurfacing project, with work to hopefully occur in June or July.
- Carlynton would like to use the tennis courts for the spring and fall seasons. Mr. Robb made a motion that council allow Carlynton to use the tennis courts upon execution of the

license agreement and certification of insurance. The motion was seconded by Mr. Glance, and it passed unanimously.

- Mr. Glance will work on a draft for an RFP for a master plan.

Waste/Recycling (Glance) - No report.

OLD BUSINESS

Edgecliff - No update.

Deer crossing - The signs discussed at the previous meeting have been ordered and will be installed upon arrival.

NEW BUSINESS

Committee goals - President Tassarò requested that committee heads put together a draft for their committee's roles and responsibilities and forward to Ms. Falk.

ADJOURNMENT

Mr. Lear made a motion that council adjourn the meeting at 8:12PM. Mr. Glance seconded the motion, which carried.