

ROSSLYN FARMS BOROUGH COUNCIL
Special Council Meeting
April 27, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò (2023) was present. Council members Jonathan Glance (2021), Chad Green (2023), and Dave Robb (2021) were present. Also present was Mayor Jim Stover (2021). Attending remotely (via Zoom) was council member Barbara Becker (2021). Also attending remotely (via Zoom) were Secretary/Treasurer Dorothy Falk and Solicitor Daniel Conlon from Tucker Arensberg.

Regrets: Lee Griffin (2021), Jay Lear (2023), Mayor Jim Stover (2021)

The Pledge of Allegiance was recited.

President Tassarò indicated that in addition to the items on the agenda, council would be discussing the Edgecliff trail.

ANGORA UPDATE

Jamie Harshman from Harshman Engineering was present to review the findings from the test hole. Clay and soil were discovered in a location favorable to the proposed road work, requiring one less course of block and reducing the estimated project cost. A sketch of the work was provided to several contractors and put out as an emergency project due to the deteriorating condition of the road. Six proposals were received, ranging from \$27,290 to \$145,000. A discussion followed. Solicitor Conlon indicated that council needed to receive written notice from an engineer declaring this to be an emergency situation. Mr. Harshman indicated that he would provide such a letter. Mr. Robb made a motion that council award the project to the lowest qualified bidder Strnisha Excavation in the amount of \$27,290, pending receipt of the letter from Harshman and insurance and performance bonds from the contractor. Mr. Glance seconded the motion, and it was unanimously approved.

Mr. Robb made a motion that council appoint Harshman CE as the engineer on record for the Angora project. Mr. Glance seconded the motion, and it was unanimously approved.

Harshman will put together the contract and the notice to proceed. President Tassarò will communicate with LSSE that Harshman has been appointed as the engineer for this project.

PUBLIC FORUM

Nancy Barsotti (Edgecliff) asked council to consider ways to communicate with residents. A discussion followed. Council indicated that the best way for residents to get official borough information is via the borough website. Informal communication is also used through a Facebook group and an e-mail list maintained by Isabel Ford.

SOLICITOR'S REPORT

Solicitor Conlon introduced a draft of a new dumping ordinance to define yard waste and outlining steps for the code officer to issue a citation for yard waste dumped on other property. A discussion followed. This will be tabled until the next meeting.

ENGINEER'S REPORT

No report.

MAYOR'S REPORT

No report.

SECRETARY/TREASURER'S REPORT

No report.

COMMITTEE REPORTS

Code management (Green) – No report.

Communication (Green) – No report.

Community Facilities (Becker) – Ms. Becker reported that May rentals will depend on the state CoVid guidelines.

Finance (Robb) –

- Mr. Robb summarized a sensitivity analysis performed on the budget. Lower revenues are probable but the borough will likely be able to do the projects planned for this year. The situation will continue to be monitored but no action is required at this time. A discussion followed.
- A tax deductible vehicle is getting set up. This will be discussed further at the next meeting.

Human Resources (Lear) – Mr. Robb reported that he had spoken with Charlie Smith and Brad Gosset, who had been working on alternate days. They will eventually be transitioning back to their regular schedules. Mr. Smith would like to hire William McNamara as the new seasonal employee. He will not start working at this time but can begin the clearance process so that he can begin when the situation changes. Mr. Glance made a motion that council authorize the employment clearances be done for Mr. McNamara. Ms. Becker seconded the motion, which passed unanimously.

Infrastructure (Tassaro) – No report.

Parks/Recreation (Griffin) –

Tennis courts: Mr. Robb spoke with ATC and got a slight reduction in the proposal price, for a revised bid of \$22,815. A discussion followed. A pre-mobilization meeting will be scheduled prior to work starting to make sure there is agreement on the work that will be performed. Mr. Glance made a motion that council approve the contract with ATC in the amount of \$22,815, pending mutual agreement on the work included. Ms. Becker seconded the motion, which passed unanimously.

Ball field: President Tassarò reported that the fertilization, aeration and seeding has been completed.

Grass on hillside: President Tassarò suggested that council consider hydroseeding the hillside by the ball field. A discussion followed. He will provide details for consideration at the next meeting.

Waste/Recycling (Glance) - No report.

OLD BUSINESS

Edgecliff – Mr. Robb indicated that he would like council to continue deliberating on this issue again as activity on the trail has been picking up. A discussion followed. Mr. Robb will move forward on securing affidavits from the neighboring property owners that give permission to open the previously identified right of way (option 1 from previous discussions).

Horseshoe pit: Marty O'Toole is continuing to work on this.

Fourth of July celebration: A discussion was held on the status of the annual Fourth of July celebration. Mr. Glance will begin discussions with the community club, as it is technically their event.

NEW BUSINESS

None.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:12PM. Mr. Robb seconded the motion, which carried.