

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
June 8, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò (2023) was present. Council members Barbara Becker (2021), Jonathan Glance (2021) (arrived at 7:10 pm), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023), and Dave Robb (2021) were present. Also present were Mayor Jim Stover (2021), secretary/treasurer Dorothy Falk and solicitor Daniel Conlon from Tucker Arensberg.

Regrets: None

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from May 11, 2020 as presented. The motion was seconded by Mr. Lear and passed unanimously.

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PUBLIC FORUM – Resident Nate Prepelka informed council that he has had multiple incidents of property damage to vehicles parked in front of his home on Pilgrim due to reckless driving and speeding. He asked council to consider actions to calm traffic. A discussion was held. President Tassarò indicated that an engineer has been on site to look at the situation. A motion was made and seconded to approve engineering services and corrective action in an amount not to exceed \$7,500, which passed unanimously. Mr. Glance will follow up with the engineer. Mr. Robb will follow up with Duquesne Light about replacing and/or improving lighting.

Resident Marjery Blake asked about efforts to prevent trucks from driving through the borough. A discussion followed.

SOLICITOR'S REPORT

Yard waste ordinance: Solicitor Conlon summarized the changes to the Solid Waste Ordinance that would regulate where yard waste could be placed. Mr. Green made a motion that council adopt the ordinance as presented, which was seconded by Mr. Robb. It passed unanimously.

Edgecliff right of way ordinance: Solicitor Conlon summarized the ordinance which would establish a fifty foot right of way on Edgecliff for a recreational path. There were no requests for a hearing so council can act on the ordinance. Mr. Robb made a motion that council adopt the ordinance as presented, which was seconded by Mr. Glance. The motion passed unanimously.

ENGINEER'S REPORT

Consent order update: The borough will need to televise 10% of its sewer lines annually beginning this year. Charlie Smith has identified the areas where televising will begin, including Rosslyn Rd from Ramp G.

MAYOR'S REPORT

Mayor Stover gave the police report. There was one hit and run (vehicle) and one animal call.

Mayor Stover is the current Emergency Management Coordinator for the borough and would like to step down from role. Ms. Griffin volunteered to replace him.

SECRETARY/TREASURER'S REPORT

Disbursements - Ms. Falk presented council with a list of disbursements for bills received since the May meeting. She asked council to add one additional payment in the amount of \$24,156 to the list for consideration: the Harshman-approved payment to Strnisha for the completed emergency work on Angora less a 10% retainage until the insurance bond is received. Mr. Robb made a motion that council approve the disbursements including to Strnisha, which was seconded by Ms. Becker. A discussion followed. The motion passed unanimously.

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

COMMITTEE REPORTS

Code management (Green) – No report.

Communication (Green) – Updates to the website continue,

Community Facilities (Becker)

Community Center Commission –

- Revised license agreement: Ms Becker updated council on the new covid-19 requirements in the license agreement, which include a hold harmless clause and new licensee cleaning requirements. The commission has approved the new agreement. There are two rentals scheduled for June.

Finance (Robb)

- Property insurance renewal: Ms. Falk summarized the proposal from MRM for property, equipment breakdown, Inland Marine, crime, and automobile physical damage at an annual premium of \$5,023, a savings of \$736 from the current policy with EMC. The borough would also be eligible for future dividends if its history remains strong. A discussion followed. Mr. Glance made a motion that council accept the proposal from MRM as presented to replace the EMC policy. Ms. Griffin seconded the motion, which passed unanimously.

Human Resources (Lear)

- Lifeguards have been hired in preparation for the pool opening. Ms. Griffin will be meeting with them this week.
- Neil Gossett has been hired as the seasonal public works employee and will start next week. A discussion followed. Council will discuss issues regarding the hiring of relatives at a future meeting.

Infrastructure (Tassarò)

- Streetlights - LED conversion: This will be deferred to a future date.

Parks/Recreation (Griffin) –

- Pool opening update: The pool is scheduled to open on Saturday, June 13 only to those with an annual membership. The number of memberships will be limited to 75 for now so the situation can be monitored. Committee members are volunteering at the pool to monitor for social distancing. The status of pool usage will be updated at the next meeting. Ms. Griffin recommends that council consider a bonus for Charlie Smith at the end of the season for his outstanding efforts to get the pool ready.
- Tennis court resurfacing: Mr. Robb informed council that the public works crew will be shifting their efforts to doing prep work for resurfacing the tennis courts when the work at the pool is finished. The premeeting has been held. Resurfacing work will commence when public works has finished the prep work. Timing will be flexible.
- Recreational facilities status:
 - All fields and courts are open since the state is in the green phase.
 - Trees previously identified as needing to be removed will come down next week, weather permitting.
 - Mr. Green will look into scheduling a meeting to identify any playground needs.
- Master plan: Before putting out an RFP, Mr. Glance asked council to discuss how comprehensive the plan should be. A discussion followed, with a consensus that the initial effort would be a project for Parrish Park that might evolve into a global master plan. A subcommittee of Mr. Glance, Ms. Griffin, and President Tassarò was formed to further refine the project.

Waste/Recycling (Glance) - No report.

OLD BUSINESS

Edgecliff update –

- Mr. Robb is working with Solicitor Conlon on a draft easement with property owner Brian Wagner to keep the trail in its current location.
- Mr. Robb continues to work on the grant application, which is now due at end of July. Mr. Glance made a motion that council pass a resolution authorizing Mr. Robb to apply for the grant in the amount of \$40,000 to be used for the Edgecliff Trail. Ms. Griffin seconded the motion, which passed unanimously.

Angora update – The work has been completed.

Traffic calming on Pilgrim – This was addressed during the Public Forum

NEW BUSINESS

None.

ADJOURNMENT

Ms. Becker made a motion that council adjourn the meeting at 9:15 pm. Mr. Glance seconded the motion, which carried.