

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
August 10, 2020

Meeting time: The meeting was called to order at 7:00 pm by President Steve Tassarò.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò (2023) was present. Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Jay Lear (2023) and David Robb were present. Council member Lee Griffin (2021) was present via Zoom. Secretary/Treasurer Dorothy Falk was present. Solicitor Daniel Conlon from Tucker Arensberg was present.

Regrets: Mayor Jim Stover (2021)

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Mr. Lear made a motion to accept the minutes from July 13, 2020 as presented. The motion was seconded by Ms. Becker and passed unanimously.

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PUBLIC FORUM

None.

SOLICITOR'S REPORT

Draft zoning ordinance – short term rentals - Solicitor Conlon presented a draft of an ordinance that would regulate short term rentals to the C-1 (commercial, which includes hotels and lodging) and I-1 (industrial) districts. A discussion followed.

Solicitor Conlon explained that zoning ordinances need to be sent to the county and the borough planning commission for review and require a public hearing. Mr. Glance made a motion that council authorize Solicitor Conlon to submit the draft ordinance to the county for review. Mr. Lear seconded the motion and it passed unanimously.

Edgecliff easement update – Solicitor Conlon updated council on the status of the easement agreement, which has been signed by Mr. Wagner. A discussion followed. Mr. Glance made a motion that council authorize President Tassarò to sign the agreement on behalf of the borough. Ms. Becker seconded the motion, which passed unanimously. The adoption of the right of way and the easement agreement gives the borough full jurisdiction of the Edgecliff Trail and will allow the borough to remediate the slide and restore the walking path.

ENGINEER'S REPORT

President Tassarò report that there was a closeout of the 2018 paving project, which included joint sealing.

MAYOR'S REPORT

No report.

SECRETARY/TREASURER'S REPORT

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements - Ms. Falk presented council with a list of disbursements for bills received since the July meeting. She requested that council also approve the following disbursements received after the report was distributed:

Approved Toilet Rental	\$130.00
Certified Laboratories	\$227.00
First Commonwealth Bank	\$150.62

Mr. Glance made a motion that council approve the disbursements as presented, which was seconded by Ms. Becker and approved unanimously.

Coronavirus Relief Fund - Ms. Falk informed council of grant money available to the borough from the federal CARES act to be administered through Allegheny County. A discussion followed regarding the borough's eligibility. Mr. Glance made a motion that council pass a resolution authorizing Ms. Falk to apply for the grant on behalf of the borough pending legal review. Mr. Lear seconded the motion, which passed unanimously.

COMMITTEE REPORTS

Code management (Green) – Mr. Glance indicated that there were apparent code violations in the borough. A discussion followed. President Tassarò will talk to the Harshman.

Communication/Website (Green) – No report.

Community Facilities (Becker)

Community Center Commission –Ms. Becker informed council that the carpeting previously approved for purchase is no longer available and the estimate for the new option is more expensive. Mr. Glance made a motion that council approve an amount not to exceed \$4,100 for new carpet and rug cleaning in the Community Center. Ms. Becker seconded the motion, and it was unanimously approved.

Ms. Becker informed council that the IRS determination letter had arrived, which will assist in getting donations for borough projects. A discussion was held on how to communicate to residents that they could make tax deductible donations to the borough. Solicitor Conlon was asked to put together an opinion on restricting donations.

Finance/Grants (Robb) –

Edgecliff grant: Mr. Robb has submitted the \$40,000 grant application, which requires a 25% match. Awards are expected to be made this fall.

Human Resources (Lear) – No report.

Infrastructure (Tassaró) – No report.

Parks/Recreation (Griffin) –

Pool – Having enough lifeguards at the end of the season guard is a challenge. Michelle Robb has been asked to fill in if necessary and will get her clearances.

Soccer fields: Carlynton and St. Philip will be using the fields this fall from Monday through Friday, 4-7pm. All forms have been signed.

Tennis court: ATC will begin power washing tomorrow, with the remainder of the work hopefully completed by August 21 for the rescheduled 4th of July events.

Waste/Recycling (Glance) - No report.

OLD BUSINESS

Master plan: No update.

Traffic calming on Pilgrim: Mr. Glance will be meeting with the engineer on Friday. He invited anyone interested to attend.

NEW BUSINESS

Parking on Terrace: Mr. Glance summarized a resident complaint letter regarding parking on Terrace. A discussion followed. President Tassaró will follow up with the resident.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 8:15 PM. Mr. Robb seconded the motion, which carried.