

**ROSSLYN FARMS BOROUGH COUNCIL**  
**Public Hearing and Regular Council Meeting**  
**November 9, 2020**

**Meeting time:** The meeting was called to order at 7:00 PM by Vice President David Robb.

**Location:** Rosslyn Farms Community Center

**Attendees:** Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Lee Griffin (2021), Jay Lear (2023) and David Robb (2021) were present. Also present were Mayor Jim Stover, Secretary/Treasurer Dorothy Falk, and Solicitor Ashley Wagner from Tucker Arensberg.

**Regrets:** President Steve Tassaro (2023)

**Meeting Materials:** A sign-in sheet and agenda were provided to those in attendance

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**The Pledge of Allegiance was recited.**

**PUBLIC HEARING**

Vice President Robb opened the public hearing at 7:00 PM to consider the adoption of an ordinance that would regulate short term rentals. He summarized the procedure to date: the ordinance has been reviewed by the county, reviewed by the borough planning commission, and advertised for this public hearing.

Solicitor Wagner summarized the ordinance. Resident Marty O'Toole was present. He indicated that he had brought the issue up initially and that his concerns have been addressed. A discussion followed. Mr. Robb closed the public hearing at 7:05 PM.

**APPROVAL OF PRIOR MEETING MINUTES**

Ms. Becker made a motion to dispense with the reading of the minutes from October 12, 2020 and to accept them as presented. The motion was seconded by Mr. Lear and passed unanimously (5-0).

**CITIZEN'S FORUM**

None.

**SOLICITOR'S REPORT:**

Ordinance advertised for adoption: Solicitor Wagner discussed the points that were made by the county and the planning commission and how they were addressed in the ordinance. A discussion followed. Ms. Griffin made a motion that council adopt the proposed ordinance regulating short term rentals as presented. Mr. Green seconded the motion. and it was unanimously approved (5-0).

Mr. Glance arrived at 7:09 PM.

**ENGINEER'S REPORT:**

No report.

**MAYOR'S REPORT:**

Mayor Stover gave the police report. There were two incidents related to individuals' mental health, six false alarms, two tractor trailer citations, and charges were filed for the theft of political signs.

**SECRETARY/TREASURER'S REPORT**

Ms. Falk presented council with reports for Deposits, Profit and Loss, and Account Balances.

Disbursements: Ms. Falk presented council with a list of disbursements for bills received since the October meeting. A discussion followed. Mr. Glance made a motion that council approve the disbursements as presented. Mr. Green seconded the motion, and it passed unanimously.

**COMMITTEE REPORTS**

Code management (Green) – Nothing new to report. Ms. Falk will share the Harshman code enforcement spreadsheet with Mr. Green.

Communication/Website (Green) – Minutes and meeting agenda have been posted on the website. Community Center information has been updated.

Community Facilities (Becker)

*Community Center Commission* – No report.

Finance/Grants (Robb) –

*2021 Budget* – Draft B of the 2021 budget was distributed. Mr. Robb reviewed the changes made since the previous draft. A discussion followed. Mr. Glance made a motion that council authorize Ms. Falk to advertise the budget for adoption at the December meeting, which was seconded by Mr. Lear and passed unanimously.

Human Resources (Lear) – No report.

Infrastructure (Tassaro) –

*Streetlights*: Ms. Falk reported that Duquesne Light is currently working through a four-month backlog. It may be another three months for the additional LED streetlights on Pilgrim.

Parks/Recreation (Griffin) – Tennis court and field use is winding down. The portapotty will be removed.

Waste/Recycling (Glance) – No report.

**OLD BUSINESS:**

Traffic calming on Pilgrim: Mayor Stover suggested two signs be installed on Pilgrim in each direction indicating the sharp turn by the pool parking lot. A discussion followed. Ms. Griffin made a motion that council approve the installation of one sign on the inbound, uphill side of the road, pending review of the vehicle code. Mr. Glance seconded the motion, which passed unanimously.

**NEW BUSINESS:**

None.

**EXECUTIVE SESSION:**

Council went into executive session at 8:10 PM to discuss personnel issues. Council came out of executive session at 8:43 PM.

**ADJOURNMENT:**

Mr. Glance made a motion that council adjourn the meeting at 8:43 PM. Mr. Lear seconded the motion, which carried.