

## **Borough of Rosslyn Farms**

**May 14, 2018**

**Regular Meeting**

The regular meeting of Council was called to order by President Steve Tassarò on Monday May 14, 2018 at the Rosslyn Farms Community Center. The following members of Council attended: T. Stacy; G. Ragazzino; S. George; and N. Prepelka. Also present were Mayor Stover, Solicitor Molinaro and Secretary/Treasurer Maccarone.

### **Minutes:**

Council reviewed and approved the minutes of the April 9, 2018 regular meeting of Council as presented: Ragazzino/George, unanimous.

Council reviewed and approved the minutes of the April 17, 2018 regular meeting of Council as presented: George/Ragazzino, unanimous.

### **Bills:**

A motion was made and seconded to approve the bills in April and to-date in May. Ragazzino/George, unanimous.

**Insurance Review:** Tim Lutz, agent for H A Thompson gave Council a summary and review of the Borough's insurance coverages. He acknowledged that we will see a rate reduction of approximately 10%.

### **Opportunity for Citizens to Speak:**

Roy Bowen of Alden Rd. asked Council to consider repainting the street lines on lower Rosslyn (near the bend at the pool) and Pilgrim Rd. He stressed that the line painting on the most recently paved roads is bright and very visible. Repainting the lines would improve visibility especially at night.

Sylvia Bergstedt of Edgecliff Rd. asked to speak on behalf of the Rosslyn Farms Community Center Committee. She informed Council that two Residents have volunteered to serve on the committee: Jim Veri and Rebecca Lear.

A motion was made and seconded to appoint James Veri and Rebecca Lear to serve on the Community Center Committee. Stacy/Prepelka, unanimous.

Ms. Bergstedt also informed Council the CC Yoga Instructor will be absent for a few months due to health reasons. As a result, revenues have dropped. She is concerned that lower revenues will effect maintenance and upkeep of the CC. She also indicated that funding for the Bell Tower replacement is below projected replacement cost. She asked Council if it is possible to allowing a discretionary dollar limit for small repairs of up to \$1,000. Solicitor Molinaro explained that all Borough Expenditures must be approved by Council.

Ms. Bergstedt said she will prepare a list of priorities to present to Council.

### **Mayor's Report:**

Mayor Stover gave a report of Police activity for the month.

**Solicitor's Report:** none

### **Report of Borough Council Committees:**

**FINANCIAL REPORT** – Secretary/Treasurer Maccarone gave the April financial report.

**ROADS/SEWERS** – President Tassarò recognized Dan Kovac of LLSE who was asked to report on the emergency sewer project on Rosslyn Road. He reported that after excavation commenced at the site, he determined that bad fill over the sewer line had caused the collapse and clogging of the existing storm sewer. This bad fill has been removed and the area under the line has been compacted. Completion of the project is projected by mid-week next week.

President Tassarò reported that the \$550,000 budgeted for the road project may have been compromised by the projected excess costs of the Boro building construction and the Emergency sewer replacement project. We will have 90 days to accept the road paving bid and contractor will have 60 days to complete base project plus 5 days for each alternate selection on the contract.

**PARKS** – Although Councilperson Lee Griffin was not present, she had sent an email requesting approval of expenditures for the parks including replacement of playground slide, removal of tree and materials for the pool area. The total expenditure is estimated at \$3,700.

A motion was made to approve an expenditure not to exceed \$3,700 for park improvements. George/Stacy, unanimous.

**COG** – Councilperson George reported on the COG banquet. He provided a gift card of \$25 as a donation for prizes. He also announced that Michele Lutz has been appointed as

interim director until a replacement for the current director, forced to resign due to health issues, can be found.

**COMMUNITY CENTER** – Mayor Stover commented that donations into the CC Sally Ford memorial fund can be used for the Bell Tower replacement.

**TENNIS COURTS – no report.**

### **OTHER COMMITTEE REPORTS**

**WEB SITE** – Councilperson Ragazzino recommended that the new web site name can be *RosslynFarmsPA.Gov* Holt Web Designs, LLC has made a proposal to create the site for \$2,295 and he reviewed the contract provisions with Council.

A motion was made and seconded to approve the name of the web site and engage Holt Web Designs, LLC to create it at a cost of \$2,295. George/Stacy, unanimous.

### **MISC ITEMS**

Councilperson Stacy acknowledged that she will work with Secretary/Treasurer Maccarone to determine the insurance certifications needed for the CC instructor.

**PRESIDENT’S REPORT** - President Tassarò reported on the progress of the Boro Building Garage construction. The work on roof trusses will commence in about one week.

### **Business before Council:**

**Garbage/Recycling Contracts-** The bids for the contract were received and the low qualifying bid was from Waste Management.

A motion was made and seconded to accept the low bid received from Waste Management for Option #2 for a three year contract totaling \$109,626.72. Prepelka/Ragazzino, unanimous.

**Speed Monitor** – President Tassarò reported that the speed monitoring system has been mounted and is functional. The data for the first week was not valid but he understands how to correct it going forward and will evaluate future results.

**Council Resignation** - President Tassarò also announced that he had received a email of resignation from Ben Gross. Councilperson Gross indicated that he is too busy with his work to carry on.

Solicitor Molinaro said the discussion of the Secretary/Treasurer position candidates and open council candidates can be discussed in an executive session.

President Tassarò reported that the search for Solicitor is still ongoing. There are currently four candidates who will be discussed in executive session.

Secretary/Treasurer Maccarone announced that a seminar addressing Ethics and the PA Open Records is available. Council members wishing to attend can contact him or register themselves. Councilperson George voiced his interest in attending.

A motion was made and seconded approving the \$50 registration fee be paid to the PSAB for his registration fee. Ragazzino/Stacy, unanimous.

President Tassarò then adjourned the regular meeting to enter into Executive Session for the purpose of discussing personnel issues.

At 9:05 PM the regular meeting was reconvened.

Secretary/Treasurer Maccarone will prepare a list of duties and responsibilities to assist in his replacement.

Road Project – Councilperson Stacy inquired if the road project would be preceded by needed storm sewer updates. President Tassarò responded that the Borough engineers are considering all aspects of the Consent Order and Storm Sewers that would be effected by the Road Re-pavement Project.

A motion was made to adjourn the meeting. Prepelka, unanimous.

Submitted by Secretary/Treasurer Maccarone.

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Steve Tassarò - Council President

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Samuel A. Maccarone - Borough Sec./Treas.