

Borough of Rosslyn Farms

June 11, 2018

Regular Meeting

Executive Session Council moved into an executive session to discuss personnel matters. Executive Session was completed at 7:00 PM.

The regular meeting of Council was called to order by President Steve Tassarò on Monday June 11, 2018 at the Rosslyn Farms Community Center. The following members of Council attended: T. Stacy; G. Ragozzino; S. George; and N. Prepelka. Also present were Mayor Stover, Solicitor Molinaro and Secretary/Treasurer Maccarone.

Minutes:

Council reviewed and approved the minutes of the May 14, 2018 regular meeting of Council as presented. Ragozzino/Stacy, unanimous.

Bills:

A motion was made and seconded to approve the bills as presented in May and to-date June plus one additional bill to reimburse Isabelle Ford \$251.22 for the purchase of swim suits for the swimming pool guards. George/Ragozzino, unanimous.

Opportunity for Citizens to Speak:

Sandra Pack of 4 Winthrop Road was recognized. Ms. Pack expressed her concern over the appearance of the Borough. Especially the condition of the yard at 318 Rosslyn Road, the Penndot Property along Rosslyn Road and the Rosslyn Farms Garden area. She said that this presents a poor appearance for anyone entering the Borough from the Parkway. She would like to see some action taken. She volunteered to contact Penndot to express her views. President Tassarò agreed to the poor condition of the yard at 318 Rosslyn Road and explained that it is an abandoned home. Secretary Maccarone said that the Borough will be taking action against the Bank now responsible for that house. President Tassarò accepted her offer of assistance to contact Penndot to ask for their assistance in improving their property and suggested contacting Dan Harkins regarding the Community Garden area. He also said the road repaving project will be discussed later in the meeting.

Solicitor's Report: No report

Mayor's Report:

Mayor Stover gave a police report of activity in the Borough and a truck incident occurring.
FINANCIAL REPORT – none

Report of Borough Council Committees:

ROADS/SEWERS – none

PARKS – no report

COG – Councilperson George reported on the CHARWEST COG activity.

A company that diagnoses road issues and cost using a drive by method of digitally analyzing the condition of streets gave a presentation at the COG meeting. The COG also listened to comments about the underachieving of ACT 32 tax collectors since its commencement. He also commented on the discussion by COG of the joint use of the State Costars purchasing program and the SHACOG purchasing alliance.

COMMUNITY CENTER – Councilperson Stacy reported that the Community Committee would like to hire a replacement instructor to replace the yoga instructor who has taken a leave due to an illness. The replacement instructor, Lauren Trombetta would be retained under the same terms and conditions as applied to the previous yoga instructor. Secretary/Treasurer Maccarone informed Council that the applicant has provided an insurance certificate that covers approximately ½ of the liability limits as we ask of our commercial vendors. The certificate does name Rosslyn Farms Borough as a Co insured.

A motion was made and seconded to accept the insurance coverages as provided by Lauren Trombetta in the certificate of insurance certificate as an independent contractor providing exercise instruction for the Community Center. Prepelka/George, unanimous.

TENNIS COURTS – no report.

OTHER COMMITTEE REPORTS

WEB SITE DESIGN – Councilperson Ragozzino gave an update of the Borough Web Site. An initial draft is being prepared to include basic information and information provided by Councilperson Ragozzino and Secretary Maccarone. They will both review the draft to get to the next step.

COUNCILPERSON GEORGE reported that he participated in a live webinar on Ethics and Freedom of Information “Open Records” Act. Very worthwhile and he encourages others to participate in the future. He emphasized that providing this information is becoming a major problem for larger municipalities due to the large number of requests for information.

PRESIDENT’S REPORT - President Tassaró reported on the progress of the following projects:

Borough Garage Construction – Coming along nicely and almost completed.

Rosslin Road Sewer Project – Project completed and awaiting final landscaping.

2018 Road Construction Project – He distributed a worksheet showing the projected budget available for the road project after over spending on the Garage and Sewer

projects. We will be checking with the utility companies to see if there is any work being planned for the streets included in our road project.

Business before Council:

A motion was made and seconded to accept the 2018 Road Project as recommended by LLSE which included the base bid and six alternatives. The cost of the project including the base bid and the first four alternatives is \$403,652. George/Ragozzino, unanimous.

A motion was made and seconded authorizing the appropriate Borough officials to sign the Rubbish and Recycling Contracts when received. Ragozzino/George, unanimous.

A motion was made and seconded to hire Carolyn Bucci as Secretary for the Borough to replace retiring Secretary Treasurer Maccarone. George/Prepelka, unanimous.

A motion was made and seconded to hire the law firm of Tucker Arensberg as Borough Solicitor to fill the vacancy created by the resignation of Peter Molinaro. George/Prepelka, four yea, one nay.

A motion was made and seconded to adopt Resolution 2018-03 accepting the resignation of Ben Gross to the Borough Council.

A motion was made and seconded to adopt Resolution 2018-04 appointing Jonathan Glance to fill the open Council seat vacated by gen Gross. George/Prepelka, unanimous.

President Tassaro updated Council on the speed monitoring device placed in various locations over the past month. He is learning how to pull the reports from the device that will provide information that we hope will be helpful in monitoring our road traffic. Also, the truck turning radius survey results should be available soon.

Zoning violations were discussed including unauthorized vehicles/equipment being parked in residential areas and unsightly/overgrown lot or lawn issues. Our compliance officer will be submitting “notice to cure” letters to the properties sighted.

Solicitor Molinaro advised that the new Solicitor should review the code enforcement letters.

On another matter, the Carlynton School Board has asked permission to use the Community Center Meeting Room for their Board Meetings during a construction project. Council had no objections and will advise the Community Center Committee to arrange the scheduling at no cost.

A motion was made to adjourn the meeting. Prepelka, unanimous.

Submitted by Secretary/Treasurer Maccarone.

Steve Tassaro - Council President

Samuel A. Maccarone - Borough Sec./Treas.