

ROSSLYN FARMS BOROUGH COUNCIL
Regular Council Meeting
May 11, 2020

Meeting time: The meeting was called to order at 7:00 pm.

Location: Rosslyn Farms Community Center

Attendees: President Steve Tassarò (2023) was present. Council members Barbara Becker (2021), Jonathan Glance (2021), Chad Green (2023), Jay Lear (2023), and Dave Robb (2021) were present. Also present was Mayor Jim Stover (2021). Solicitor Daniel Conlon from Tucker Arensberg was present. Attending remotely (via Zoom) were council member Lee Griffin (2021) and Secretary/Treasurer Dorothy Falk.

Meeting Materials: A sign-in sheet and agenda were provided to those in attendance

The Pledge of Allegiance was recited.

APPROVAL OF PRIOR MEETING MINUTES

Ms. Becker made a motion to accept the minutes from the regular meeting on April 13, 2020 as presented. The motion was seconded by Mr. Lear and passed unanimously.

Ms. Becker made a motion to accept the minutes from the special meeting on April 27, 2020 as presented. The motion was seconded by Mr. Lear and passed unanimously.

PUBLIC FORUM

Resident Jim Neville inquired about use of the basketball court. A discussion was held on the guidelines received today from the Pennsylvania Recreation and Park Society in relation to the coronavirus situation. Guidelines will be posted at recreational facilities that are affected.

Resident Isabel Ford informed council that activities at the annual Fourth of July celebration coordinated by the Community Club will be modified based on the conditions and guidelines in place at the time.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

President Tassarò informed council that LSSE will be preparing a plan to televise the borough sewer system, as required by the modified consent order.

MAYOR'S REPORT

Mayor Stover gave the police report for April. There was one belated report of a missing handgun, potential gunshots (inconclusive), a downed tree, and a 911 hangup.

Mayor Stover informed council that effective May 1, James Seccret is the Robinson Police Superintendent, with Matt Podsiadly serving as the interim chief for one year.

SECRETARY/TREASURER'S REPORT

Disbursements - Ms. Falk presented council with a list of disbursements for bills received since the regular April meeting. Mr. Robb made a motion that council approve the disbursements, which was seconded by Ms. Becker. A discussion followed. The motion passed unanimously.

Salt amendment: Ms. Falk reported that Cargill was offering to extend the deadline for the borough to purchase the contracted amount of road salt from June 30 to December 31 due to the mild winter. Mr. Robb made a motion that council amend the contract to accept the new deadline, which was seconded by Mr. Lear and approved unanimously.

Liability Insurance renewal: Ms. Falk reported that not renewing the current liability contract with PIRMA would mean that any claims made after the expiration of the policy would not be covered even if the claim occurred while the policy was in place. Mr. Glance will research the issue further. No action was taken at this time.

A discussion was held on the distribution of the code enforcement reports provided by Harshman to council members. The reports will be provided upon request.

COMMITTEE REPORTS

Code management (Green) – No report.

Communication (Green) – Mr. Green reported that the borough forms have been posted to the website, as well as new public works photos. He will work on uploading council resolutions.

Community Facilities (Becker)

Community Center Commission –

- Ms. Becker reported that she has received an estimate from Ralph Seibel to clean the oriental rug and provide new carpeting in the hall for \$3,569, which was included in the 2020 budget. Ms. Becker made a motion that council accept the proposal from Ralph Seibel to perform the work in an amount not to exceed \$4,000. The motion was seconded by Mr. Glance and passed unanimously.
- Fire detection – Mr. Glance is coordinating with his firm (at cost) to put together a bid package for a fire alarm package for the Community Center.
- Rentals – A discussion was held on the use and rental of the Community Center in light of the coronavirus situation. Ms. Becker will be participating in a roundtable this week.

Finance (Robb)

- Mr. Robb summarized information from the profit and loss report and the balance sheet. He and Ms. Falk will be working on identifying reserved funds.
- Grant application: Mr. Robb updated council on a potential application for a grant for the Edgecliff walking trail. A discussion followed. More information will follow.
- Community Center donations: Ms. Falk will be coordinating with the state to get a letter indicating that donations to the borough for public use projects are tax deductible. The office is currently closed due to the coronavirus situation.

Human Resources (Lear)

- Public works: Mr. Lear reported that Charlie Smith and Brad Gossett are back to working full time. A discussion was held on the timing of the hiring of a seasonal

employee. Mr. Lear made a motion that the borough hire a seasonal employee whose schedule would be coordinated by Charlie based on the work to be done and the health guidelines in place. Mr. Glance seconded the motion, which passed unanimously.

- Lifeguards: Mr. Lear reported that he and Charlie Smith had interviewed potential lifeguards. Mr. Lear made a motion that the borough authorize the hiring of up to eight guards for the season, with two additional guards if needed as replacements. Mr. Glance seconded the motion, which passed unanimously.

Infrastructure (Tassaró) - President Tassaró spoke with a representative from Duquesne Light regarding LED streetlight conversion. A discussion was held, including the issues of color and the configuration of lights. Ms. Falk will provide cost savings information.

Parks/Recreation (Griffin) –

- Trees: Ms. Griffin reported that three trees were identified as needing to be removed plus six stumps to be ground. Multiple proposals were received, with the low bidder being Falling Timbers, at a cost of \$2,800 + \$150-\$200 per additional stump removal. Ms. Griffin made a motion that council accept the proposal from Falling Timbers to remove three trees and grind nine stumps in an amount not to exceed \$4,000 to remove 3 trees and 9 stumps. Mr. Glance seconded the motion, and it passed unanimously. Ms. Griffin will coordinate with Falling Timbers, Charlie Smith, and President Tassaró.

A discussion was held on planting trees to replace the aging/dying ones. Ms. Griffin will coordinate with Mr. Glance for the master plan.

- Pool opening: Ms. Griffin reported that the tentative plan is to open the pool on June 1 if permitted. The pool committee will incorporate guidelines and recommendations into the opening procedures as they are made available. Only full season passes will be sold this year to minimize crowds, with the fees remaining the same as in 2019. Ms. Griffin made a motion that council approve the purchase of umbrellas and miscellaneous pool supplies in an amount not to exceed \$1,000. Mr. Robb seconded the motion, which passed unanimously.
- A discussion was held on the opening of other borough recreational facilities and the PRPS guidelines. The following recommendations were made until we are in the green phase:
 - Basketball courts: will remain closed.
 - Tennis courts: will be open only to members, with social distancing notices posted.
 - Soccer fields: will remain open, with social distancing notices posted.
- Hillside seeding: President Tassaró summarized the proposal from Country Club Gardens for the hydroseeding of the hillside by the soccer field along Rosslyn Rd. A discussion followed. Mr. Robb made a motion that council accept the proposal from Country Club Gardens to hydroseed the hillside for \$500. Ms. Becker seconded the motion, which passed unanimously.

Waste/Recycling (Glance) - No report.

OLD BUSINESS

Angora – President Tassaró updated council on the status of the project, which is progressing smoothly. The block wall has been completed, with paving and relocation of the guiderail to follow. The width of the remaining road is approximately thirteen feet.

Edgecliff – Solicitor Conlon summarized the draft ordinance for the opening of a right of way for a recreational trail on Edgecliff. All abutting property owners are willing. A discussion followed. Mr. Robb made a motion that council authorize the advertising of the ordinance and the incorporated information from LSSE to be considered for adoption at the June meeting. Ms. Becker seconded the motion, which passed unanimously. Solicitor Conlon will provide Ms. Falk with the legal notice for publishing and the timing requirements.

Dumping ordinance – Solicitor Conlon summarized the draft ordinance for regulating the dumping of yard waste. A discussion followed. Solicitor Conlon will amend the draft to include an exception to allow for accessibility for the public works crew. Mr. Robb made a motion that council authorize the advertising of the ordinance as amended, which was seconded by Mr. Green. It passed unanimously.

NEW BUSINESS

Traffic calming on Pilgrim – A discussion was held regarding cars hitting parked vehicles on Pilgrim. Mr. Glance spoke with a traffic engineer, who indicated that sight lines and speed are the issues. He will put together a draft of options.

ADJOURNMENT

Mr. Glance made a motion that council adjourn the meeting at 9:30 PM. Mr. Lear seconded the motion, which carried.